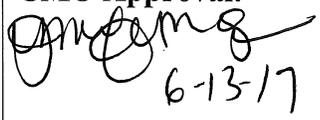


**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Finance	<b>CEQA:</b> Categorically Exempt, File No. PP19 035, CEQA Guidelines Section 15301, Existing Facilities.	<b>Coordination:</b> Public Works Department, Office of Equality Assurance, City Attorney's Office, City Manager's Budget Office	<b>Dept. Approval:</b> /s/ Julia H. Cooper
<b>Council District(s):</b> Citywide			<b>CMO Approval:</b>  6-13-17

**SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER WITH BAY CITY BOILER AND ENGINEERING COMPANY FOR BOILER MAINTENANCE AND REPAIR SERVICES**

**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager to:

1. Execute a Purchase Order with Bay City Boiler and Engineering Company, Inc. (Hayward, CA) for boiler maintenance and repair services for the Public Works Department for an initial 12-month period, starting on or about July 1, 2019 and ending on or about June 30, 2020 for an amount not to exceed \$290,000, subject to the appropriation of funds; and
2. Exercise up to four one-year options to extend the term of the Purchase Order with the last option year ending on or about June 30, 2024, subject to the annual appropriation of funds.

**Desired Outcome:** Keep the City's boilers operating in optimal condition.

**BASIS FOR RECOMMENDATION:**

The Public Works Department is responsible for overseeing the maintenance and repairs of boilers at various City facilities. Boilers serve an important function in facility operations by providing central heating to buildings, including City Hall, police headquarters, City libraries, and community centers. Preventive maintenance and repair services are required for boilers to ensure their smooth operation and extend their use life.

A competitive Request for Bid (RFB) was facilitated by the Finance Department to procure these services. Two bids were submitted and no protests were received. Staff recommends award to Bay City Boiler and Engineering Company, Inc., as the lowest responsive and responsible bidder pursuant to the bidding procedures of the San Jose Municipal Code, Section 4.12.310B.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

Office of Equality Assurance City of San José Prevailing Wage is applicable under this purchase order.

This council item is consistent with the City's 2018-2019 Adopted Budget City Areas Delivery Framework: "To effectively manage, and safeguard the City's fiscal, physical, technological, and human resources to enable and enhance the delivery of City services and projects."

**COST AND FUNDING SOURCE:**

Various City Departments to be billed by Public Works once the work is completed. Funding sources vary by department and projects and costs are determined on an as-needed basis.

**FOR QUESTIONS CONTACT:** Jennifer Cheng, Deputy Director of Finance at 408-535-7059