



## *Memorandum*

**TO:** CITY COUNCIL

**FROM:** Mayor Sam Liccardo

**SUBJECT:** REQUEST TO TRAVEL

**DATE:** June 5, 2019

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Approved:

Date:

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### **RECOMMENDATION:**

Authorize travel, accept travel payments to the City of San Jose, designate Mayor Sam Liccardo as the City representative to attend the Aspen Ideas Festival in Aspen, Colorado from June 26 - 27, 2019, approve use of the Mayor/Council Travel Budget, and excuse absence from the Rules and Open Government Committee Meeting on June 26, 2019.

**Authorization for:** Mayor Sam Liccardo

**Location:** Aspen, Colorado

**Meeting Dates:** June 23 – 29, 2019

**Source of Funds:** Aspen Institute and Mayor/Council Travel Budget

**Purpose:** I will be speaking about Climate Smart San José, San José Clean Energy launch, and the Bloomberg American Cities Climate Challenge work at The Aspen Ideas Festival on a panel of mayors addressing their policy achievements, challenges, and goals in the wake of increased climate change. Pursuant to Council Policy 9-5, Travel by Elected and Appointed City Officials, this travel falls as an allowable use under the Mayor/Council Travel Budget under F.4.h, Travel is related to the Mayor's roles or duties.