



## Memorandum

**TO:** CITY COUNCIL

**FROM:** Mayor Sam Liccardo

**SUBJECT:** REQUEST TO TRAVEL

**DATE:** June 5, 2019

Approved:

Date:

6/5/2019

### RECOMMENDATION:

Approve travel for Mayor Sam Liccardo to attend the United States Conference of Mayors' 87<sup>th</sup> Annual Meeting in Honolulu, Hawaii from June 27 – July 1, 2019, designate him as the City representative, and approve use of the Mayor/Council Travel Budget.

**Authorization for:** Mayor Sam Liccardo

**Location:** Honolulu, Hawaii

**Meeting Dates:** June 28 – July 1, 2019

**Source of Funds:** Mayor/Council Travel Budget

**Purpose:** I will be attending the U.S. Conference of Mayors where I will be speaking on four panels on energy independence and climate, 5G, homelessness and housing, and census. Pursuant to Council Policy 9-5, Travel by Elected and Appointed City Officials, this travel falls as an allowable use under the Mayor/Council Travel Budget under F.4.d, Trips to represent the City at the U.S. Conference of Mayors when appointed by the Council or otherwise officially appointed to serve on such boards or committees.