

CITY COUNCIL ACTION REQUEST			
Department(s): Public Works	CEQA: Not a Project, File No. PP17-003.	Coordination: PW, CAO, and CMO	Dept. Approval: /s/ Matt Cano
Council District: City-wide			CMO Approval:  5-30-19
SUBJECT: SECOND AMENDMENT TO MASTER AGREEMENT WITH VERDE DESIGN, INC. (VERDE) FOR LANDSCAPE ARCHITECTURAL DESIGN SERVICES FOR VARIOUS CITY FACILITY PROJECTS			
RECOMMENDATION:			
<p>Approve the Second Amendment to the Master Agreement with Verde Design, Inc. (CPMS Contract No. 7484-1) extending the term two years, from June 30, 2019 to June 30, 2021 for the sole purpose of allowing the consultant to continue providing landscape architectural services through completion of the Arcadia Softball Facility and Tamien Park Phase II projects.</p>			
BASIS FOR RECOMMENDATION:			
<p>In August 2014, the City conducted a Request for Qualifications seeking qualified landscape architecture consulting firms for various City facility projects to cover a wide range of services including design development, feasibility studies, master planning, preparing construction documents, construction support services, and drafting support. Verde's expertise and success with park and sports field development was a significant factor in their selection as one of the three top ranked consultant. On November 11, 2014, the City Council approved a Master Agreement with Verde in an amount not to exceed \$1,000,000.</p> <p>On August 28, 2017 City Council approved the First Amendment to Verde's Master Agreement to increase the total compensation amount not to exceed \$1,500,000 and extended the term of the Agreement from December 31, 2017, to June 30, 2019, for the exclusive purpose of allowing the consultant to complete work on the Arcadia Softball Facility and the Tamien Park Phase II projects.</p> <p>Due to unexpected situations experienced on both projects, the originally scheduled completion dates will extend beyond the current Master Agreement expiration date of June 30, 2019. Verde is currently providing construction support services for the Arcadia Softball Facility Project and bid and design support for the Tamien Park Phase II Project. The extension of the Master Agreement will allow Verde to provide the services needed to complete the projects while maintaining project delivery consistency.</p> <p>There is \$147,010 remaining in Verde's Master agreement, and staff does not foresee a need to increase the total maximum compensation.</p>			
COST AND FUNDING SOURCE:			
No additional funding is needed to approve the time extension of this Master Agreement.			
FOR QUESTIONS CONTACT: Michael O'Connell, Public Works Deputy Director at (408) 535-8300			