



# Memorandum

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** Councilmember Pam Foley, District 9  
**SUBJECT:** SEE BELOW  
**DATE:** May 15, 2019

APPROVED:  Date: 5-17-19

**SUBJECT: RETROACTIVE APPROVAL OF THE DISTRICT 9 MUIR/HAMMER DUMPSTER DAY SPONSORED BY DISTRICT 9 AS A SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS FOR THE EVENT.**

### RECOMMENDATION

1. Retroactively approve the District 9 Muir/Hammer Dumpster Day as a City Council sponsored Special Event.
2. Approve and accept donations and an expenditure to Starbucks to support the event.
3. Place the item on the June 11, 2019 Council Agenda for action.

### BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds in Special Event Accounts.

The Muir/Hammer Dumpster Day was held on May 11, 2019 along Scossa Ave. next to Second Start Pine Hill School and sponsored by Councilmember Foley. This special event was a neighborhood clean-up event that is free and open to the members of the specified neighborhood.

### ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, the sponsoring Councilmember will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Reports (DFR-1). Approval of this memorandum will enable Council District 9, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

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**PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the May 29, 2019 Rules Committee Agenda and the June 11, 2019 City Council Agenda.

**COORDINATION**

This memorandum has been coordinated with the City Clerk's Office.

**CEQA**

Not a project.

REVIEWED BY:

TONI J. TABER, CMC  
Acting City Clerk

For questions, please contact Toni Taber, Acting City Clerk, at (408) 535-1260.