



Memorandum

TO: RULES & OPEN GOVERNMENT
COMMITTEE

FROM: Councilmember Pam Foley

SUBJECT: SEE BELOW

DATE: May 17, 2019

APPROVED:

Date:

5-17-19

**SUBJECT: RETROACTIVE APPROVAL OF THE DISTRICT 9 LITTLE
BRANHAM/ROSSWOOD DUMPSTER DAY SPONSORED BY DISTRICT 9
AS A SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT
DONATIONS OF MATERIALS FOR THE EVENT.**

RECOMMENDATION

1. Retroactively approve the District 9 Little Branham/Rosswood Dumpster Day as a City Council sponsored Special Event.
2. Approve and accept donations from Starbucks to support the event.
3. Place the item on the June 11, 2019 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds in Special Event Accounts.

The Little Branham/Rosswood Dumpster Day was held on May 18, 2019 along Emiline Drive next to Little Oak Elementary School and sponsored by Councilmember Foley. This special event was a neighborhood clean-up event that is free and open to the members of the specified neighborhood.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, the sponsoring Councilmember will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Reports (DFR-1). Approval of this memorandum will enable Council District 9, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

HONORABLE MAYOR AND CITY COUNCIL
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PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the May 29, 2019 Rules Committee Agenda and the June 11, 2019 City Council Agenda.

COORDINATION

This memorandum has been coordinated with the City Clerk's Office.

CEQA

Not a project.

REVIEWED BY:

TONI J. TABER, CMC
Acting City Clerk

For questions, please contact Toni Taber, Acting City Clerk, at (408) 535-1260.