



Memorandum

TO: RULES & OPEN GOVERNMENT COMMITTEE

FROM: Councilmember Pam Foley,

SUBJECT: SEE BELOW

DATE: May 17, 2019

APPROVED:

Date:

5-17-19

SUBJECT: APPROVAL OF THE CELEBRATE CAMBRIAN FESTIVAL SPONSORED BY DISTRICT 9 AS A SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS FOR THE EVENT.

RECOMMENDATION

1. Approve the Celebrate Cambrian Festival scheduled on August 25, 2019 as a City Council sponsored Special Event and approve expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the June 11, 2019 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds in Special Event Accounts.

The Celebrate Cambrian Festival will be held on August 25, 2019 at the Camden Community Center and sponsored by Councilmember Pam Foley. This special event brings together residents from District 9 and the City of San Jose to enjoy children's activities run by the Camden Community Center staff, local food and drink vendors, a community resource fair, live entertainment, and community group showcases.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, the sponsoring Councilmember will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Reports (DFR-1). Approval of this memorandum will enable Council District 9, City departments and the Office of the City Clerk to

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proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the May 29, 2019 Rules Committee Agenda and the June 11, 2019 City Council Agenda.

COORDINATION

This memorandum has been coordinated with the City Clerk's Office.

CEQA

Not a project.

REVIEWED BY:

TONI J. TABER, CMC
Acting City Clerk

For questions, please contact Toni Taber, Acting City Clerk, at (408) 535-1260.