



Memorandum

TO: RULES AND OPEN
GOVERNMENT COMMITTEE

FROM: Councilmember Johnny Khamis
District 10

SUBJECT: SEE BELOW

DATE: May 16, 2018

Approved

Johnny Khamis (Signature)

Date

5/16/19

**SUBJECT: RETROACTIVE APPROVAL OF OAK HILL MEMORIAL DAY OBSERVANCE
SPONSORED BY COUNCIL DISTRICT 10 AS A CITY COUNCIL
SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT
DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

RECOMMENDATION

1. Approve the Oak Hill Memorial Day event scheduled on May 27, 2019 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the June 4, 2019 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds. Memorial Day will be held on May 27, 2019-at Oak Hill Cemetery and sponsored by Councilmember Johnny Khamis. This special event will highlight the sacrifices and dedication to our country by San Jose veterans. The event is free and open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Johnny Khamis will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 10, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.