



# Memorandum

**TO:** RULES AND OPEN  
GOVERNMENT COMMITTEE

**FROM:** Joe Rois

**SUBJECT:** SEE BELOW

**DATE:** April 29, 2019

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**SUBJECT: UPDATE TO THE PUBLIC SAFETY, FINANCE AND STRATEGIC  
SUPPORT COMMITTEE WORK PLAN**

## **RECOMMENDATION**

Approve the following change to the workplan for the Public Safety, Finance and Strategic Support (PSFSS) Committee:

Add the following item to the PSFSS Committee Work Plan for June 20, 2019:

**Employee Reimbursements Audit Report** (City Auditor)

**Purpose:** To provide a report on the Employee Reimbursements Audit.

## **BACKGROUND**

The Employee Reimbursements Audit will cover employee reimbursements not covered in the 2017 Audit of Employee Travel Expenses. The Auditor's Office will be prepared to bring forward the audit to the PSFSS Committee in June 2019. The memo recommends adding the Employee Reimbursements Audit to the workplan for the June 20, 2019 PSFSS meeting.

/s/

JOE ROIS  
Acting City Auditor

For questions please contact Joe Rois, Acting City Auditor at (408) 535-1250.