


**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Public Works	<b>CEQA:</b> Not a Project, File No. PP17-002 Consultant services for design, study, inspection, or other professional services with no commitment to future action.	<b>Coordination:</b> PBCE, PRNS, CAO	<b>Dept. Approval:</b> /s/ Matt Cano
<b>Council District(s):</b> City-wide			<b>CMO Approval:</b> 

**RECOMMENDATION:**

Approve Master Agreements with GHD, Inc. and RRM Design Group for engineering design services for various City trail projects from the date of execution through June 30, 2021, in an amount not to exceed \$2,500,000 for each master agreement, for a total award amount of \$5,000,000.

**BASIS FOR RECOMMENDATION:**

The Department of Parks, Recreation and Neighborhood Services is developing a 100-mile Trail Network as defined by the City's general plan, Envision San Jose 2040. The network currently extends over 61 miles, with Council-approved master plans to support development of most of the remaining 39 miles. Execution of these two Master Agreements will support staff to advance development of capital trail projects that are highlighted in the proposed 2019-2023 CIP Budget, including Coyote Creek Trail (Brokaw Rd – UPRR), Guadalupe River Trail Chynoweth Ave. Pedestrian Bridge Design, Five Wounds Trail Master Plan (Story Rd. – Whitton Ave), Lower Silver Creek Reach 4/5A.

The City anticipates utilizing consultant services, along with City staff to manage a large number of trail projects with complex design and contract administrative challenges funded by local, state and federal sources. Projects funded through programs like the Active Transportation Program require ambitious delivery schedules and the location of trails are often within sensitive riparian channels that require multiple regulatory agency design conditions and permits. Work in the channels also can limit the construction season from June to October which necessitates fast-paced and technical project management.

The Department of Public Works typically utilizes consultants to address fluctuations with peak workload or specialty work that is not sustainable to retain within the Department. The services anticipated from the two recommended firms will augment the design and project management capacities of existing design teams within the Department, and further enhance the design and project management capacity for trail design and construction within the Department. As projects continue to be developed, staff will continue to analyze the current and future workload to determine if future projects can sustainably be completed utilizing in-house workforce.

In November 2018, the City conducted a Request for Qualifications (RFQ) seeking qualified engineering firms to focus on trail development. GHD, Inc. and RRM Design Group were the top-ranked firms of the eight who submitted Statements of Qualifications. Negotiations for the agreements concluded in April 2019. Under the proposed master agreements, consultant services will be initiated by authorized service orders detailing the specific scope of services, schedule and compensation along with the appropriate funding source(s) for the project. These service orders will be distributed between the two consultants based on the scope of work, specific expertise needed, proposed consultant costs, and proposed schedule for completion.

**COST AND FUNDING SOURCE:**

No funding is needed to approve master agreements. Funding sources will be identified in the service orders issued to the firms as detailed scope are defined and cost and schedules are negotiated.

**FOR QUESTIONS CONTACT:** Michael O'Connell, Deputy Director of Public Works at 408-975-7333.