


CITY COUNCIL ACTION REQUEST

Department(s): Airport	CEQA: Not a Project, File No. PP17-002, Consultant services for design, study, inspection, or other professional services with no commitment to future action	Coordination: City Attorney's Office and City Manager's Budget Office	Dept. Approval: /s/ John Aitken
Council District(s): Citywide			CMO Approval: 

SUBJECT: FIRST AMENDMENT TO MASTER CONSULTANT SERVICES AGREEMENT WITH LANDRUM & BROWN, INC. FOR AIRPORT PLANNING SERVICES

RECOMMENDATION:

Approve a First Amendment to the Master Consultant Services Agreement with Landrum & Brown, Inc. for On-Call Airport Planning Services at the Norman Y. Mineta San Jose International Airport, increasing maximum compensation from \$1,000,000 to \$2,000,000, with no change in term.

BASIS FOR RECOMMENDATION:

The City has historically procured technical consultant services to support Airport planning, engineering design/construction, and environmental/regulatory analyses and programs. In June 2017, Council approved agreements with two national aviation consultant firms, including Landrum & Brown, Inc., to provide as-needed planning services at the Airport at a maximum compensation of up to \$1,000,000 each and a term ending June 6, 2022.

Under a Master Services Agreement, each individual task to be performed is negotiated and assigned by staff as a formal Service Order contingent on funding availability. For the subject consultant agreement with Landrum & Brown, four Service Orders have been issued to date, in total encumbering the entire \$1,000,000 maximum compensation allowed, primarily for the Downtown Airspace & Development Capacity Study (DADC), which was acted upon by Council on March 12, 2019. Therefore, to ensure that the consultant remains available to provide other as-needed airport planning-related services that were originally anticipated, and potentially technical assistance on implementing the DADC actions, an amendment that adds another \$1 million to the Master Services Agreement is proposed.

San Jose Municipal Code Section 4.12.210 requires that the City engage in a competitive procurement on all professional services contracts including consultant agreements with a payment amount exceeding \$10,000. Council may make a determination that an unusual or unique situation exists that makes the application of the requirements for competitive procurement of the services included in the consultant agreement amendment contrary to the public interest. Staff recommends that Council determine that it is not practicable to engage in a new competitive procurement because a continuation of the consultant's services is critical to accomplishing as-needed technical and specialized aviation analyses.

This Consultant Agreement, as amended, will continue to support the ongoing operation and development of the Airport consistent with the goals and policies of the City General Plan and Airport Master Plan.

COST AND FUNDING SOURCE:

Fund #	Appn. #	Appn. Name	Total Appn.	Amt. for Contract	2018-2019 Adopted Capital Budget Page	Last Budget Action (Date, Ord. No.)
527	4007	Advanced Planning	\$1,845,000	\$1,000,000	V-759	2/12/2019, Ord. No. 30223

FOR QUESTIONS CONTACT: John Aitken, Director of Aviation, 408-392-3610