



# Memorandum

**TO:** COMMUNITY & ECONOMIC  
DEVELOPMENT COMMITTEE

**FROM:** Kerry Adams Hapner

**SUBJECT:** SEE BELOW

**DATE:** April 8, 2019

Approved

Date

April 12, 2019

**SUBJECT: OUTDOOR SPECIAL EVENTS CITY SERVICE COSTS**

## RECOMMENDATION

Accept the attached report on City service costs for outdoor special events to clarify City police staffing services and associated costs with outdoor special events and provide an update on the funding and recommended actions to further alleviate secondary employment overtime costs.

## ANALYSIS

The purpose of this report is to provide an overview of the content in the attached City Council informational memorandum titled "Secondary Employment Unit and Traffic Control Costs for Outdoor Special Events." Staff from the Police Department, Department of Transportation, and the Office of Cultural Affairs will lead a presentation on this topic.

/s/

KERRY ADAMS HAPNER  
Director of Cultural Affairs

For questions, contact Kerry Adams Hapner, Director of Cultural Affairs, at (408) 793-4333.

## Attachment

City Council Information Memorandum on Secondary Employment Unit and Traffic Control Costs for Outdoor Special Events