



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Jimenez
District 2

SUBJECT: SEE BELOW

DATE: April 3, 2019

APPROVED:

04.03.2019

SUBJECT: APPROVAL OF THE EGG HUNT EVENT SPONSORED BY COUNCIL DISTRICT 2 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS

RECOMMENDATION

1. Approve the District 2 Egg Hunt Celebration scheduled on April 20, 2019 as a City Council sponsored Special Event. Approve the expenditure of funds and approve the purchase of gift cards, and other items as raffle prizes.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the items on the April 16, 2019 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The District 2 Egg Hunt Celebration will be held on April 20, 2019 at Hellyer Park, 985 Hellyer Ave, San Jose, CA 95111 and is sponsored by Councilmember Sergio Jimenez and Supervisor Dave Cortese. This event will provide the community an opportunity to enjoy crafts, learn about City departments and resources, and participate in an Egg Hunt. This event is free and open to the public. Additionally, toys and other small items may be purchased for raffle prizes, and a limited number of gift cards under \$50 may be purchased for the raffle. The raffle is free and open to the public.

HONORABLE MAYOR AND CITY COUNCIL

04/03/2019

Subject: D2 Special Event

ANALYSIS

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Jimenez will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 2, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the April 10, 2019 Rules Committee Agenda and the April 16, 2019 City Council Agenda.

CEQA

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080, Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.