



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

**SUBJECT: PLANNING COMMISSION
APPOINTMENT**

DATE: April 2, 2019

SUPPLEMENTAL

This supplemental memorandum is submitted to briefly summarize the current status of the Planning Commission applicants.

RECOMMENDATION

- a) Consideration of applicants for appointment to the Planning Commission;
- b) Appoint one (1) applicant to the Planning Commission for a term expiring June 30, 2022; and
- c) If any vacancy remains, direct the City Clerk to continue recruitment efforts and bring forward additional applicants for consideration within 90 days.

BACKGROUND

On March 18, three candidates were interviewed for the appointment: Pierluigi Oliverio, Aimee Escobar, and Rolando Bonilla. On February 22nd, the City Clerk sent the list of applicants from the Granicus Boards and Commissions software to the Council. On May 4th, two councilmembers responded with their indications of interest. On May 5th, it came to the City Clerk's attention that one applicant, Norm Kline, was not included in the application packet. Upon investigation, the software had excluded Mr. Kline as he had served before. The City Clerk sent his application to the City Council including those who had submitted their indications, telling them to include Mr. Kline in their evaluations. The list of names sent to them was updated. In order to make sure Mr. Kline was fairly evaluated, the Council voted to include him in the interview process. Norm Kline was scheduled to be interviewed on April 9, but on April 2, he withdrew his application.

ANALYSIS

Successful applicants must receive six (6) or more votes to be appointed to the Planning Commission.

The list of candidates, listed in the random alphabet order as established by the Secretary of State for the General election held in November 2018, who can be appointed are:

- Pierluigi Oliverio
- Aimee Escobar
- Rolando Bonilla

HONORABLE MAYOR AND CITY COUNCIL

04/09/2019

Subject: Planning Commission Interviews

Page 2

If the seat remains unfilled, it is recommended that the recruitment be referred to the City Clerk to secure additional applicants for consideration by Council in 90 days. the Council may make an appointment for a term ending June 30, 2022.

A handwritten signature in blue ink, appearing to read "Toni J. Taber", with a stylized flourish at the end.

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni J. Taber, City Clerk, at (408) 535-1260.