

Memorandum

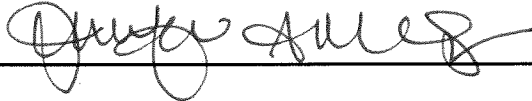
TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Raymond Riordan
Margaret McCahan

SUBJECT: SEE BELOW

DATE: March 22, 2019

Approved



Date

3-28-19

**SUBJECT: ADOPTION OF APPROPRIATION ORDINANCE AND FUNDING
SOURCES RESOLUTION AMENDMENTS IN THE GENERAL FUND
RELATED TO THE 2018 EMERGENCY MANAGEMENT
PERFORMANCE GRANT (EMPG) TO THE CITY OF SAN JOSÉ IN
THE TOTAL AMOUNT OF \$91,100**

RECOMMENDATION

Adopt the following 2018-2019 Appropriation Ordinance and Funding Sources Resolution Amendments in the General Fund:

- (a) Establish a City-Wide Expenses appropriation to the City Manager's Office for the Emergency Management Performance Grant - CMO 2018 in the amount of \$91,100; and
- (b) Increase the estimate for Revenue from Federal Government by \$91,100.

OUTCOME

Participation in the Emergency Management Performance Grant (EMPG) program enables the City of San José Office of Emergency Management (OEM) to enhance and strengthen emergency management capability to prepare for, respond to, and recover from potential emergencies.

BACKGROUND

The EMPG is a grant funding program provided through the U.S. Department of Homeland Security-FEMA and open to all 56 states and territories. Funding at the local level is received by the State of California which subawards funding to the State's Operational Areas based on eligible and approved requests. The local Operational Area is the County of Santa Clara, and Santa Clara County's Office of Emergency Services (SCCOES) administers the EMPG funding on behalf of the Operational Area.

ANALYSIS

For the FY2018 EMPG, the City was awarded \$91,100, and the associated Agreement between the City of San José and County of Santa Clara was executed on March 6, 2019, under the City Manager's authority. The term of the Agreement is from July 1, 2018, through June 30, 2019 with City performance required to be completed between execution of the agreement and April 30, 2019, including submission of the final reimbursement request.

The recommended budget actions recognize the grant revenue and appropriate the funding to support the following grant-related projects:

- \$50,000 for large-capacity, high performing data storage that would house vital reference information and would be available if network connectivity is compromised or fails after a disaster;
- \$34,600 for Emergency Operations Center technology, including EOC laptop computers and a video projector;
- \$1,900 for Emergency Management staff professional development;
- \$3,900 for Emergency Management conference attendance; and
- \$700 to cover additional needs in any of the above project areas.

EVALUATION AND FOLLOW-UP

There are no items for evaluation or follow-up on this Council item.

PUBLIC OUTREACH

This memorandum will be posted on the City Council's Agenda website for the April 9, 2019 Council Meeting.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office.

COMMISSION RECOMMENDATION/INPUT

The memorandum does not require input from a board or commission.

COST SUMMARY/IMPLICATIONS

According to the terms and conditions of the FY2018 EMPG grant, the City of San José will be reimbursed by the County of Santa Clara for grant-related purchases not to exceed \$91,100 within Fiscal Year 2018-2019. There are no match requirements for this grant as it is being addressed on a regional basis and requires no City funding. Any minimal operating and maintenance costs associated with grant items would be absorbed within the Office of Emergency Management.

BUDGET REFERENCE

| Fund # | Appn # | Appn. Name | Current Total Appn | Rec. Budget Action | 2018-19 Adopted Operating Budget Page | Last Budget Action (Date, Ord. No.) |
|--------|--------|---|--------------------|--------------------|---------------------------------------|-------------------------------------|
| 001 | R110 | Revenue from Federal Government | \$6,206,082 | \$91,100 | III-1 | 2/12/19; 78982 |
| 001 | NEW | Emergency Management Performance Grant – CMO-OEM 2018 | N/A | \$91,100 | N/A | N/A |

CEQA

Not a Project, File No. PP17-004, Government Funding Mechanism or Fiscal Activity with no commitment to a specific project which may result in a potentially significant physical impact on the environment.



MARGARET MCCAHAN
Budget Director



RAYMOND RIORDAN
Director, Office of Emergency Management

I hereby certify that there will be available for appropriation in the General Fund in the Fiscal Year 2018-2019 moneys in excess of those heretofore appropriated wherefrom, said excess being at least \$91,100.



MARGARET MCCAHAN
Budget Director

For questions, please contact Cay Denise MacKenzie, Senior Emergency Services Planner with the Office of Emergency Management, at 408-794-7055.