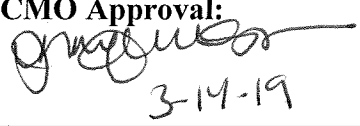


CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a Project, File No. PP17-003, Agreements/ Contracts (New or Amended) resulting in no physical changes to the environment	Coordination: Library Department, City Attorney's Office, and City Manager's Budget Office	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide			CMO Approval:  3-14-19

SUBJECT: FIRST AMENDMENT TO THE AGREEMENT WITH INNOVATIVE INTERFACES FOR THE INTEGRATED LIBRARY SYSTEM

RECOMMENDATION:

Adopt a resolution to authorize the City Manager to:

- (a) Execute the First Amendment to the Agreement for the Integrated Library System with Innovative Interfaces Inc. (Emeryville, CA) to increase compensation by \$55,331 to add the i-Tiva automated interactive communications system, including professional services required for installation, configuration, and implementation, and to extend use of the Encore Discovery Tool for a revised maximum compensation not to exceed of \$596,015 for the initial contract term beginning July 1, 2017 and ending June 30, 2020;
- (b) Increase contingency by \$100,000 to cover any additional unanticipated changes for a total contingency not to exceed \$120,000 during the initial three-year term, subject to the appropriation of funds; and
- (c) Negotiate and execute amendments and change orders for related tools and services, subject to the appropriation of funds.

Desired Outcome: Ensure ongoing operation and enhancement of the Library's Integrated Library System, a web-based catalogue and circulation system.

BASIS FOR RECOMMENDATION:

In 2002, San José State University ("SJSU") and the City formed a partnership to offer joint library services to San José residents, SJSU students, and faculty at the Dr. Martin Luther King Jr. Library. As part of this collaboration, an agreement was entered into by and between the Trustees of the California State University, acting as an agent for the San José Public Library, and Innovative Interfaces, Inc. ("Innovative") for a web-based catalogue and circulation system (Integrated Library System or "ILS"). In 2017, SJSU decided to transition to a new ILS System and terminate their agreement with Innovative. In June 2017, the San José City Council approved an Agreement between the City and Innovative to ensure ongoing operation of the Library's online catalog and cataloging and circulation tools.¹

Since that time, Change Order #1 was executed to the Agreement to add data scoping services and to extend use of the ILS discovery tool used to search the Library's catalog offerings, thereby depleting the contingency amount previously approved by Council. The Library would now like to execute the First Amendment to (1) add i-Tiva, an automated interactive communications system, to allow the Library to send notifications (e.g., text and voice messages) to customers to facilitate quicker returns and collections and (2) to extend use of the ILS Encore Discovery Tool for one more year. Approval of this recommendation will ensure that the Library can continue to enhance and expand the ILS to add additional features and functions to better serve Library customers and to increase Staff productivity.

¹ June 2017 Council Memo: http://sanjose.granicus.com/MetaViewer.php?view_id=&event_id=2690&meta_id=642649

Commission Recommendation: No commission recommendation or input is associated with this action.
Office of Equality Assurance: Not applicable.

This Council item is consistent with the FY 2018-2019 Adopted Operating Budget Strategy for effective use of technology.

COST AND FUNDING SOURCE:

Fund #	Appn. #	Appn. Name	Total Appn.	Amt. for Recommendation	2018-2019 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No.)
001	0722	NP/EQUIPMENT LIBRARY	\$5,325,119	\$55,331	VIII-233	6/19/2018, 30124

FOR QUESTIONS CONTACT: Jennifer Cheng, Deputy Director of Finance, at 408-535-7052