

ATTACHMENT D

**Early Education Quality Standards
Implementation Plan**

Stage	Actions	Deliverables	Timeline
Plan	Create a professional development training plan	<ol style="list-style-type: none"> 1. Review training needs 2. Identify curricula based on Early Education quality standards, early childhood development, health and safety certifications 3. Develop and/or adopt curricula for training 	February-April 2019
Develop	Create an assessment & evaluation plan	<ol style="list-style-type: none"> 1. Develop logic model 2. Review budget, staffing, tools, timeline 3. Develop protocol and procedures to assess the effectiveness of all early education and learning programs and services 	February-April 2019
Training	Train staff	<ol style="list-style-type: none"> 1. Schedule and provide a series of professional development trainings for staff 2. Provide coaching, mentoring and technical assistance for staff presenting the programs 	April- June 2019 and then on-going
Pre-assessment	Assess existing programs using the Early Education Quality Matrix tool	<ol style="list-style-type: none"> 1. Develop Quality improvement plans based on program assessment findings 2. Review existing programming and align them with quality standards 3. Implement Quality improvement plans 	May-September 2019
Implement	Implement programming using the Quality Standards Matrix	<ol style="list-style-type: none"> 1. Programs presented will adhere to defined quality standards 	July 1, 2019
Post-Assessment	Conduct Year 1 (fiscal year 2019-2020) post-assessments of programs	<ol style="list-style-type: none"> 1. Evaluation report with comparison between Baseline and Year 1, and Year 2 data 2. Progress report on meeting Early Education Quality Standards 	August 2020
Year 2 Implementation	Develop and implement Quality Improvement plan	<ol style="list-style-type: none"> 1. Review assessment data 2. Integrate Early Education Quality Standards in vendor contracts and other early learning programs and services 3. Ongoing professional development training for staff 4. Highly-skilled and trained staff 	July 2020-June 2021