



February 6, 2019

Jennifer Otani, Senior Grant Analyst
San Jose, City of
201 West Mission Street
San Jose, CA 95110-1701

Subject: **NOTIFICATION OF APPLICATION APPROVAL**
Internet Crimes Against Children Program
Subaward #: IC18 10 7928, Cal OES ID: 085-68000

Dear Ms. Otani:

Congratulations! The California Governor's Office of Emergency Services (Cal OES) has approved your application in the amount of \$1,000,000, subject to Budget approval. A copy of your approved subaward is enclosed for your records.

Cal OES will make every effort to process payment requests within 45 days of receipt.

This subaward is subject to the Cal OES Subrecipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Subrecipient Handbook, which can be viewed on Cal OES website at www.caloes.ca.gov.

Any funds received in excess of current needs, approved amounts, or those found owed as a result of a close-out or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal OES.

Should you have questions on your subaward please contact your Program Specialist.

VSPS Grants Processing

Enclosure

c: Subrecipient's file

3650 SCHRIEVER AVENUE • MATHER, CALIFORNIA 95655
VICTIM SERVICES & PUBLIC SAFETY BRANCH
TELEPHONE: (916) 845-8112

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES

GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES), makes a Grant Subaward of funds set forth to the following:

1. Subrecipient: <u>City of San Jose</u>		1a. DUNS#: <u>063541874</u>
2. Implementing Agency: <u>City of San Jose Police Department</u>		2a. DUNS#: <u>063541874</u>
3. Implementing Agency Address: <u>201 West Mission Street</u>		<u>San Jose</u>
Street		City
4. Location of Project: <u>San Jose</u>		<u>Santa Clara</u>
City		County
5. Disaster/Program Title: <u>Internet Crimes Against Children (ICAC) (SM)</u>		6. Performance Period: <u>07/01/2018</u> to <u>09/31/2020</u>
7. Indirect Cost Rate: <input checked="" type="checkbox"/> N/A; <input type="checkbox"/> 10% de minimis; <input type="checkbox"/> Federally Approved ICR _____ %		<u>12/31/19</u>

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2018	8. ICAC	\$ 1,000,000					\$ 0	\$ 1,000,000
Select	9. Select						\$ 0	\$ 0
Select	10. Select						\$ 0	\$ 0
Select	11. Select						\$ 0	\$ 0
Select	12. Select						\$ 0	\$ 0
	TOTALS	\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 0	\$ 0	\$ 0	12. G Total Project Cost: \$ 1,000,000

13. **Certification** - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.


14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient: _____ 16. Federal Employer ID Number: 94-6000419

Name: Leland Wilcox Title: Chief of Staff, City Manager's Office

Telephone: 408-535-8100 FAX: 408-920-7007 Email: leland.wilcox@sanjoseca.gov
(area code) (area code)

Payment Mailing Address: 201 West Mission Street City: San Jose Zip+4: 95113-2706

Signature:  Date: 8/7/18

[FOR Cal OES USE ONLY]

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Cal OES Fiscal Officer

Date _____

Cal OES Director (or designee)

Date _____

Yr: 2018-19 / Chapter: 29/
Item: 0690-101-0001
FAIN #: N/A
Federal Award Dates: N/A - N/A
Fund: General Fund
Program: **Internet Crimes Against Children Program**
Match Req.: None
Project No.: 18ICAC
PCA No: 14019
Component: 40.30.908
CFDA#: N/A
Amount: \$1,000,000

PCA No: 14019
Component: 40.30.908
CFDA#: N/A

SECRET

RECEIVED
AUG 17 2018
BY: 662918

RV: 662918

Grant Subav

DRAFT--Contact the Office of the City Clerk at (408) 535-1260 or CityClerk@sanjoseca.gov for final document.

PROJECT CONTACT INFORMATION

Subrecipient: City of San Jose

Subaward #: IC18 10 7928

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below. **NOTE: If you use a PO Box address, a street address is also required for package delivery and site visit purposes.**

1. The **Project Director** for the project:

Name: Jennifer Otani

Title: Senior Grant Analyst

Telephone #: (408) 537-1618

Fax#: (408) 286-1174

Email Address: jennifer.otani@sanjoseca.gov

Address/City/Zip: 201 West Mission Street, San Jose, CA 95110-1701

2. The **Financial Officer** for the project:

Name: Heidi York

Title: Admin Officer

Telephone #: (408) 537-1625

Fax#: (408) 286-1174

Email Address: heidi.york@sanjoseca.gov

Address/City/Zip: 201 West Mission Street, San Jose, CA 95110-1701

3. The **person** having **Routine Programmatic** responsibility for the project:

Name: Brian Spears

Title: Lieutenant

Telephone #: (408) 537-1397

Fax#: (408) 971-8031

Email Address: brian.spears@sanjoseca.gov

Address/City/Zip: 201 West Mission Street, San Jose, CA 95110-1701

4. The **person** having **Routine Fiscal Responsibility** for the project:

Name: Maria Ochoa

Title: Grant Analyst

Telephone #: (408) 537-1620

Fax#: (408) 286-1174

Email Address: maria.ochoa@sanjoseca.gov

Address/City/Zip: 201 West Mission Street, San Jose, CA 95110-1701

5. The **Executive Director** of a Community Based Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Edgardo Garcia

Title: Chief of Police

Telephone #: (408) 537-1606

Fax#: (408) 286-1174

Email Address: edgardo.garcia@sanjoseca.gov

Address/City/Zip: 201 West Mission Street, San Jose, CA 95110-1701

6. The **Official Designated** by the Governing Board to enter into the Grant Subaward for the City/County or Community-Based Organization, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Leland Wilcox

Title: Chief of Staff City Manager's Office

Telephone #: (408) 535-4873

Fax#: (408) 920-7007

Email Address: Leland.Wilcox@sanjoseca.gov

Address/City/Zip: 200 East Santa Clara Street, San Jose, CA 95113-1903

7. The **chair** of the **Governing Body** of the subrecipient:

Name: David Sykes

Title: City Manager

Telephone #: (408) 535-8100

Fax#: (408) 920-7007

Email Address: david.sykes@sanjoseca.gov

Address/City/Zip: 200 East Santa Clara Street, San Jose, CA 95113-1903

SIGNATURE AUTHORIZATION

Subaward #: IC18 10 7928

Subrecipient: City of San Jose

Implementing Agency: City of San Jose Police Department


*The Project Director and Financial Officer are **REQUIRED** to sign this form.

*Project Director: Jennifer Otani

Signature: 

Date: 8-14-18

*Financial Officer: Heidi York

Signature: 

Date: 8-14-18

The following persons are authorized to sign for the
Project Director



Signature

Eva Lee

Print Name

Signature

Print Name

Signature

Print Name

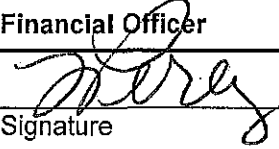
Signature

Print Name

Signature

Print Name

The following persons are authorized to sign for the
Financial Officer



Signature

Lisa Perez

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

Signature

Print Name

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, **Leland Wilcox**

hereby certify that

(official authorized to sign Subaward; same person as Section 15 on Subaward Face Sheet)

SUBRECIPIENT: **City of San Jose**

IMPLEMENTING AGENCY: **City of San Jose Police Department**

PROJECT TITLE: **Internet Crimes Against Children**

is responsible for reviewing the *Subrecipient Handbook* and adhering to all of the Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds

Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Subrecipient Handbook for more detail.

☒ The above named Subrecipient receives \$750,000 or more in federal grant funds annually.

☐ The above named Subrecipient does not receive \$750,000 or more in federal grant funds annually.

II. Equal Employment Opportunity — (*Subrecipient Handbook Section 2151*)

It is the public policy of the State of California to promote equal employment opportunity (EEO) by prohibiting discrimination or harassment in employment because of ancestry, age (over 40), color, disability (physical and mental, including HIV and AIDS), genetic information, gender, gender identity, gender expression, marital status, medical condition (genetic characteristics, cancer or a record or history of cancer), military, veteran status, national origin, race, religion (includes religious dress and grooming practices), sex (includes pregnancy, childbirth, breastfeeding and/or related medical conditions) sexual orientation, or request for family medical leave. **Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: **Jennifer Schembri**

Title: **Director of Employee Relations**

Address: **200 East Santa Clara Street, San Jose, CA 95113-1905**

Phone: **(408) 535-8150**

Email: **jennifer.schembri@sanjoseca.gov**

III. Drug-Free Workplace Act of 1990 – (Subrecipient Handbook, Section 2152)

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Subrecipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Subrecipient Handbook Section 2154)

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Subrecipient Handbook Section 2155)

(This applies to federally funded grants only.)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board

The above-named organization (Applicant) accepts responsibility for and will comply with the requirement to obtain a signed resolution from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

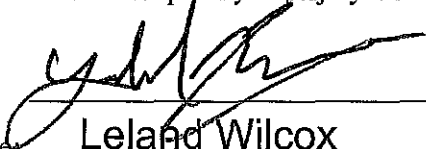
VIII. Civil Rights Compliance

The Subrecipient complies will all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Subaward [Section 15 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: 

Authorized Official's Typed Name: Leland Wilcox

Authorized Official's Title: Chief of Staff, City Manager's Office

Date Executed: 8/7/19

Federal Employer ID #: 94-6000419 Federal DUNS # 063541874


Current System for Award Management (SAM) Expiration Date: 1/18/2019 ²⁰²⁰

Executed in the City/County of: City of San Jose, County of Santa Clara

AUTHORIZED BY: *(not applicable to State agencies)*

- ☐ City Financial Officer
☒ City Manager
☐ Governing Board Chair

- ☐ County Financial Officer
☐ County Manager

Signature: 

Typed Name: David Sykes

Title: City Manager

BUDGET CATEGORY AND LINE ITEM DETAIL

[illegible]

BUDGET CATEGORY AND LINE ITEM DESCRIPTION

[illegible]

[illegible]

VSPS Budget Summary Report

IC18 Internet Crimes Against Children Program
San Jose, City of
Internet Crimes Against Children

Subaward #: IC18 10 7928
Performance Period: 07/01/18 - 12/31/20
Latest Request: , Not Final 201

A. Personal Services - Salaries/Employee Benefits

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
S	18ICAC	0	0	0	0	0
Total A. Personal Services - Salaries/Employee Benefits:		0	0	0	0	0

B. Operating Expenses

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
S	18ICAC	602,787	0	602,787	0	602,787
Total B. Operating Expenses:		602,787	0	602,787	0	602,787

C. Equipment

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
S	18ICAC	397,213	0	397,213	0	397,213
Total C. Equipment:		397,213	0	397,213	0	397,213

	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
Total Local Match:	0	0	0	0	0
Total Funded:	1,000,000	0	1,000,000	0	1,000,000
Total Project Cost:	1,000,000	0	1,000,000	0	1,000,000

F/S/L (Funding Types): F=Federal S=State L=Local Match

Paid/Expended=posted

DRAFT--Contact the Office of the City Clerk at (408) 535-1260 or CityClerk@sanjoseca.gov for final document.

02/06/19