



Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: Vice Mayor Chappie Jones
District 1
SUBJECT: SEE BELOW
DATE: February 21, 2019

APPROVED:

SUBJECT: APPROVAL OF VICE MAYOR CELEBRATION SPONSORED BY COUNCIL DISTRICT 1 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Retroactively approve the Vice Mayor Celebration scheduled on February 15, 2019 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Retroactively approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the March 12, 2019 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Vice Mayor Celebration was held on February 15, 2019 at San Jose City Hall and sponsored by Vice Mayor Chappie Jones. This special event celebrated Chappie Jones' appointment to Vice Mayor, along with the diversity of our city with performances by local cultural groups such as San Jose Taiko, Akoma Arts and more. This event was free and open to the public.

ANALYSIS

Retroactive approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Vice Mayor Jones will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Retroactive approval of this memorandum will enable Council District 1, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the February 27, 2019 Rules Committee Agenda and the March 12, 2019 City Council Agenda.

CEQA

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.