



COUNCIL AGENDA:  
ITEM:

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember  
Maya Esparza

**SUBJECT:** REQUEST FOR AN EXCUSED  
ABSENCE

**DATE:** 02/15/19

*MP*

---

## RECOMMENDATION

Excuse my absence from the Regular Meeting of the Transportation and Environment Committee on February 4, 2019 due to the following:

☐ Authorized City Business:

---

(Description/Location)

☒ Illness

☐ Death of a close family member