



Council Policy Early Consideration: Response Form

RULES: 02/06-19

ITEM: G(5)

Department	<u>PBCE</u>	Date	<u>February 5, 2019</u>
Department Rep. Name	<u>Rachel Roberts</u>	Dept. Rep. Ext.	<u>57719</u>
Policy/Ord. Subject	<u>Abandoned Shopping Cart Program</u>	Council Member(s) Sponsorship	<u>Jimenez</u>
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Staff Recommendation

- ☐ GREEN The Administration can implement this Nominated Idea under its current workplan.
- ☐ UNDERWAY (This item is already underway.) ☐ REFER TO COUNCIL FOR ACTION OR ADDITION TO DEPT. WORKPLAN
- ☒ YELLOW The Administration recommends Council send this Nominated Idea to the Priority Setting Process.
- ☐ RED The Administration recommends Council not adopt this Nominated Idea
- ☐ NEEDS CLARIFICATION OR MORE TIME TO EVALUATE.

Criteria (Priority Setting Checklist)

1. Is the recommendation related to work already in the existing department workplan?
☐ YES ☒ NO
2. Staff time required (including research and policy/ordinance development and implementation).
☒ >40 hours ☐ <40 hours
3. What is the magnitude of effort involved?
☐ Small ☐ Medium ☒ Large
4. When will the department have capacity to address the recommendation?
☐ Now-6 months ☒ 6-12 months out ☐ Future fiscal year

Analysis

Explain the rationale for Staff recommendation, including any mitigating factors that need to be considered (recent legislative action, significant workplan changes, etc). Please address the following as well:

GREEN LIGHT: The Administration can implement this Nominated Idea under its current workplan. Item should be sent to Council to add to Department workplan. Explain how the Idea will be approached.

YELLOW LIGHT: The Administration recommends Council send this Nominated Idea to the Priority Setting Process due to [describe cost implications, workload impacts, or other factors].

While staff is in alignment with the proposed program modifications and objectives, there are other priority items on Code Enforcement's work plan, including: Tow Audit actions, Smoke-Free Housing (Council Priority #22), and Code Enforcement's role in developing an amnesty program for ADUs (Council Priority #9). To undertake the modifications to the Abandoned Shopping Cart Program, staff would need to be dedicated to coordinate with the City Attorney's Office, change fees/fines schedule, and conduct significant outreach to businesses. It is anticipated that this work could start in early 2020.

RED LIGHT: The Administration recommends Council not adopt this Nominated Idea due to [describe reason implementation would be difficult if not impossible – conflict with other laws, etc].