



COUNCIL AGENDA: 1/29/2019

ITEM: 2.16

FILE NO: 18-1870

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMO
City Clerk

SUBJECT: SEE BELOW

DATE: January 29, 2019

**SUBJECT: Approval of Vietnamese Heritage and Freedom Flag Raising Ceremony
Sponsored by Council District 4 as a City Council Sponsored Special Event to Expend City
Funds and Accept Donations of Materials and Services for the Event.**

RECOMMENDATION:

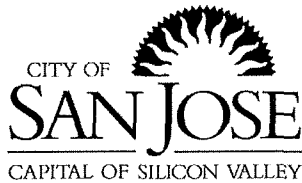
As recommended by the Rules and Open Government Committee on January 23, 2019:

(a) Approve the Vietnamese Heritage and Freedom Flag Raising Ceremony scheduled on February 5, 2019 as a City Council sponsored Special Event and approve the expenditure of funds; and

(b) Approve and accept donations from various individuals, businesses, or community groups to support the event.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Diep)

[Rules Committee referral 1/23/19 - Item A.1.a]



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Lan Diep
District 4

SUBJECT: SEE BELOW

DATE: January 22, 2019

APPROVED:

Lan Diep
TL

**SUBJECT: APPROVAL OF THE VIETNAMESE HERITAGE AND FREEDOM FLAG
RAISING CEREMONY SPONSORED BY COUNCIL DISTRICT 4 AS A
CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY
FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES
FOR THE EVENT**

RECOMMENDATION

1. Approve the Vietnamese Heritage and Freedom Flag Raising Ceremony scheduled on February 5th, 2019 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the January 29th, 2019 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The Vietnamese Heritage and Freedom Flag Raising Ceremony will be held on February 5th, 2019 at City Hall Plaza and Rotunda and sponsored by Councilmember Lan Diep. This special event will celebrate the Vietnamese culture and heritage in the City of San Jose and the first day of Lunar New Year. The event is free and open to the public. The display of the Vietnamese Heritage and Freedom Flag on February 5th, 2019 is permitted under Council Policy 2-1, Section C.1 – Flags of Governments Recognized by the United States: “Flags of the governments recognized by the United States may be displayed upon the request of the Mayor, a member of the City Council or the City Manager.”

HONORABLE MAYOR AND CITY COUNCIL

January 22, 2019

Subject: Vietnamese Heritage and Freedom Flag Raising Ceremony

Page 2

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Lan Diep will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 4, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the January 23, 2019 Rules Committee Agenda and the January 29, 2019 City Council Agenda.

CEQA

- X Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.