



Memorandum

TO: CITY COUNCIL

FROM: Mayor Sam Liccardo

SUBJECT: ADDITIONAL EXECUTIVE
LEAVE FOR COUNCIL
APPOINTEES

DATE: December 21, 2018

APPROVED:

DATE:

12/21/2018

RECOMMENDATION

Adopt a resolution approving the grant of an additional forty hours of Executive Leave to the City Manager, City Attorney, City Clerk, and City Auditor for the 2019 payroll calendar year.

BACKGROUND

Executive leave is provided to Council Appointees in accordance with what is provided to Executive Management (Unit 99). Forty hours of executive leave are provided each year and an additional forty hours may be awarded based on performance. Executive leave cannot be cashed out or carried over into the next calendar year under any circumstances.

On December 18, 2018, the Council approved an additional 40 hours of executive leave to the Independent Police Auditor for the 2019 calendar year. The remaining Council Appointees should also receive an additional 40 hours of Executive Leave based on their performance.

I recommend that the Council adopts a resolution granting an additional forty hours of Executive Leave for the City Manager, City Attorney, City Clerk, and City Auditor.