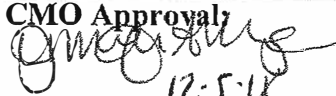


CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment	Coordination: Public Works Department, City Attorney's Office, City Manager's Budget Office	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide			CMO Approval:  12.5.18

SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER FOR VETERINARY MEDICINE AND MEDICAL SUPPLIES

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to:

1. Execute a Purchase Order with Patterson Veterinary Supply, Inc. (Greeley, CO) for veterinary medicine and medical supplies for stray animals at the Animal Care Center for an initial twelve-month period, starting on or about January 1, 2019 and ending on or about December 31, 2019, for an amount not-to-exceed \$425,000; and
2. Execute up to four one-year options to extend the term of the Purchase Order with the last option year ending on or about December 31, 2023, subject to the annual appropriation of funds.

Desired Outcome: Ensure the Animal Care Center has veterinary medicine and medical supplies to keep stray animals healthy and vibrant.

BASIS FOR RECOMMENDATION:

The City operates the Animal Care Center (ACC) to provide shelter and medical services for approximately 18,000 stray animals per year. Animals are treated for basic health issues and are given the rabies vaccination before going up for adoption. The ACC also operates a public spay/neuter clinic for approximately 5,000 resident, non-resident, and rescue animals. As such, the City must obtain animal medicines, vaccines, and other related medical supplies to treat animals for diseases, protect them from parasites, and keep them healthy and vibrant.

A competitive Request for Bid (RFB) was facilitated by the Finance Department to procure veterinary medicine and medical supplies. Five bids were submitted and no protests were received. Staff recommends contract award to Patterson Veterinary Supply, Inc. as the lowest responsive and responsible bidder pursuant to the formal bidding procedures of the San José Municipal Code, Section 4.12.310B.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

This Council item is consistent with the City's 2018-2019 Adopted Budget City Areas Delivery Framework: "To serve, foster, and strengthen the community by providing access to lifelong learning, opportunities to enjoy life, and preserving healthy neighborhoods."

COST AND FUNDING SOURCE:

Fund #	Appn #	Appn. Name*	Total Appn	Amt. for Recommendation	2018-2019 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No)
001	0572	Non-Personal / Equipment	\$13,661,064	\$425,000	VIII-347	6/19/18, Ord No. 30124

FOR QUESTIONS CONTACT: Jennifer Cheng, Deputy Director, Finance at (408) 535-7059