

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Richard Doyle
City Attorney

SUBJECT: Conflicts Review - Senior Citizens' Commission Applicants **DATE:** November 5, 2018

BACKGROUND

The City Attorney's Office routinely reviews applications to City Boards and Commissions. The applications generally do not provide complete information regarding potential conflicts; however, they do occasionally disclose potential conflicts of interest or incompatible offices. The purpose of this memorandum is to highlight areas of potential conflict which are disclosed by the application. In order to analyze potential conflicts, it is necessary to consider the duties of the particular commission for which the applicant is seeking appointment. This review is limited to the information provided on the applications and is not intended to be comprehensive investigation of potential conflicts involving the applicants.

COMMISSION DUTIES

The Senior Citizens' Commission is responsible for studying, reviewing, evaluating and making recommendations to the Council on matters affecting elderly people in the City.

LEGAL CONFLICTS THAT MAY PRECLUDE VOTE OR PARTICIPATION

Certain positions may preclude a commissioner from participating in a commission discussion or from voting if a matter involving the entity comes before the commission. While this list is not complete, these types of conflicts generally fall within one or more of the following situations:

- An application shows entities that are "sources of income" to a potential commissioner within the 12 months preceding the start of the commission term, as defined under the Political Reform Act,
- An application shows sources of income to a Spouse or Domestic Partner of a potential commissioner within the 12 months preceding the start of the commission term,
- An applicant or the Spouse or Domestic Partner of an applicant, is an Officer or Board Member of an entity and it is foreseeable that the entity could be involved in a matter coming before the commission.

APPEARANCE OF BIAS

There may be facts which would not amount to a legal conflict of interest requiring a commissioner to recuse him or herself from a commission vote or discussion, however the relationship could create an appearance of bias on the part of the commissioner. City Council policy requires commissions to be free from bias in their decision making, and may require a commissioner to recuse him or herself if the facts could reasonably lead one to conclude that the applicant would be biased for or against an entity or entities.

REVIEW OF APPLICANT

Set forth below are the applicants and any apparent legal conflicts of interest and/or appearance of bias related to entities that are likely to come before the commission in some manner, as identified on the applications.

Panagiotis (Peter) Nanopoulos – Mr. Nanopoulos' application indicates that he is a NextGen Technical Specialist/Trainer with Planned Parenthood. His spouse works as a Sales Representative for GNC. His application discloses neither incompatible offices nor apparent conflicts of interest.

Paul D. Oller – Mr. Oller's application indicates that both he and his spouse are retired. Mr. Oller's current application discloses neither incompatible offices nor apparent conflicts of interest

CONCLUSION

The City Council may wish to consider the above comments in making its appointments to the Commission.

RICHARD DOYLE
City Attorney

By 
ELIZABETH KLOTZ
Deputy City Attorney

cc: Dave Sykes, City Manager
Toni J. Taber, CMC, City Clerk



Memorandum

TO: Toni Taber


FROM: Rachel Roberts

**SUBJECT: RESPONSE TO REQUEST FOR
COUNCIL APPOINTMENT
SENIOR CITIZENS COMMISSION
APPLICANT CODE REVIEW**

DATE: November 5, 2018

The Code Enforcement Division has completed their review of the list of Council Appointment Senior Citizens Commission applicants for any code violations, per the Boards and Commissions Staff's email of October 22, 2018. Code Enforcement staff conducted a thorough search of our records, by applicant name and address, to determine whether any complaints had been reported involving any property that the applicants own or was otherwise involved and found no code violations or code cases of concern.

Should you have any questions or if I can be of further assistance, please do not hesitate to contact me.


Rachel Roberts, Acting Deputy Director
Planning, Building and Code Enforcement



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