

Memorandum

TO: Toni Taber
City Clerk

FROM: Kristen Clements

**SUBJECT: HOUSING AND COMMUNITY
DEVELOPMENT COMMISSION
(HCDC) APPLICANTS EVALUATION**

DATE: October 23, 2018

Approved

Date

BACKGROUND

Council Policy 0-4, Consolidated Policy Governing Boards and Commissions, allows the Department staff liaison for the Commission to submit a memo to the City Clerk with its evaluation of applicant(s) based on the powers and duties of the Commission, any special eligibility requirements, and experience, background and expertise of the applicant(s). The memo should include a statement setting forth attendance, residency information and compliance with City requirements (e.g., commission training, state-mandated training, Form 700 filing) on any incumbents eligible for reappointment.

COMMISSION'S SPECIAL ELIGIBILITY REQUIREMENTS

San José Municipal Code Section 2.08.2820 describes the special eligibility requirements for the Housing and Community Development Commission (HCDC):

- A. One (1) member shall be a person recommended by an organization of owners of San Jose mobilehome parks.
- B. One (1) member shall be a person recommended by an organization of residents of San Jose mobilehome parks.
- C. One (1) member shall be an owner or manager of a residential rent stabilized property.
- D. One (1) member shall be a tenant of a residential rent stabilized rental unit.
- E. At least five (5) members shall represent low-income households, which for the purposes of this requirement means a person who meets one (1) or more of the following criteria:
 - 1. The person is a member of a low- or moderate-income household as defined by HUD as at or below eighty percent of the area median income pursuant to 24 CFR 92.2.
 - 2. The person is an elected member of a neighborhood organization in a low- or moderate-income neighborhood (fifty-one percent of the neighborhood is at or below eighty percent of the area median income as defined by HUD).

3. The person is a resident of a city council designated neighborhood targeted under the place-based neighborhoods initiative to receive federal funding.
 4. The person is employed by an organization which has as its primary purpose to serve the interests of low-income residents.
- F. The commission should also include members with experience related to development, lending, community development, homeless services, or federal funding.

The following is an evaluation of the applications for the vacant board or commission for fall 2018 for the two special eligibility seats under SJMC 2.08.28.20.A for Mobilehome Parks Owner Representative and SJMC 2.08.28.20.B for Mobilehome Parks Resident Representative.

APPLICANT EVALUATION

Qualifies for the Appointment to Represent the Owners of San José Mobilehome Parks

Ryan Jasinsky

- ***Applicant Experience:*** Ryan Jasinsky is a resident of District 1 and has lived in San José for three to five years. He currently works at Brandenburg, Staedler & Moore as the Assistant Director of Property Management.
- ***Background & Expertise in Special Eligibility Requirements:*** Mr. Jasinsky has experience as a Property Manager and Real Estate Broker for single family homes, multifamily properties and mobilehomes. He currently serves as a commissioner on HCDC. Mr. Jasinsky has attended all meetings during his term, resides in the City of San José, and has completed all commission trainings.
- ***Organization Recommendation:*** Mr. Jasinsky was nominated as a representative for the Mobilehome Parks Owners vacancy. He received a recommendation from the Manufactured Housing Educational Trust (MHET) of Santa Clara County by President Geri Nave. The MHET represents Park Owners in the City of San José.

Qualifies for the Appointment to Represent the Residents of San José Mobilehome Parks

Martha O'Connell

- ***Applicant Experience:*** Ms. Martha O'Connell is a resident of District 9 and has lived in San José for more than six years.
- ***Background & Expertise in Special Eligibility Requirements:*** Ms. O'Connell has experience as a Mobilehome Resident Representative Commissioner and served two terms as Chair of the HCDC as a District 1 Representative. She was also the Region Manager of the Golden State Manufactured and Mobile Home Owners League (GSMOL). She currently serves as the Mobilehome Resident Representative. Ms. O'Connell has attended all meetings during her current term, resides in the City of San José, has completed all commission trainings, and submitted Form 700 in a timely manner.

HONORABLE MAYOR AND CITY COUNCIL

October 23, 2018

Subject: Housing and Community Development Commission Applicants Evaluation

Page 3 of 3

- **Organization Recommendation:** Ms. O'Connell was nominated as a representative for the Mobilehome Parks Residents vacancy. She was recommended by the Golden State Manufactured and Mobilehome Owners League (GSMOL) by Corporate Counsel Bruce Stanton. The GSMOL represents mobilehome parks residents in San José. Ms. O'Connell was also nominated by the HOA Board of the Mountain Springs Mobile Home Owners Association.

CONCLUSION

Based on the foregoing, the above two applicants meet the special eligibility requirements for the appointment to the Housing and Community Development Commission under San José Municipal Code Sections 2.08.2820.A and 2.08.2820.B.



Kristen Clements
Housing and Community Development
Commission Secretary