

# Memorandum

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**TO:** Toni Taber

**FROM:** Rachel Roberts

**SUBJECT: RESPONSE TO REQUEST FOR  
COUNCIL APPOINTMENT  
DOWNTOWN PARKING BOARD  
APPLICANT CODE REVIEW**

**DATE:** November 5, 2018

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The Code Enforcement Division has completed their review of the list of Council Appointment Downtown Parking Board applicants for any code violations, per the Boards and Commissions Staff's email of October 22, 2018. Code Enforcement staff conducted a thorough search of our records, by applicant name and address, to determine whether any complaints had been reported involving any property that the applicants own or was otherwise involved and found no code violations or code cases of concern.

Should you have any questions or if I can be of further assistance, please do not hesitate to contact me.



Rachel Roberts, Acting Deputy Director  
Planning, Building and Code Enforcement

