



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

**SUBJECT: BOARDS AND COMMISSIONS
APPOINTMENTS**

DATE: November 30, 2018

RECOMMENDATION

Approve the following Boards and Commissions appointments:

- a. Arts Commission
 1. District 3 Seat: Appoint Stephanie Southwick for a term ending June 30, 2020;
- b. Clean Energy Community Advisory Commission
 1. Appoint Gerald Gottheil for a term ending December 31, 2021;
- c. Council Appointment Advisory Commission
 1. District 2 Seat: Appoint Denise Belisle for a term of January 1, 2019 to December 31, 2022;
 2. District 4 Seat: Appoint Quynh Ho for a term of January 1, 2019 to December 31, 2022;
 3. District 10 Seat: Appoint Ben Mazzone for a term of January 1, 2019 to December 31, 2022;
- d. Downtown Parking Board
 1. Business Association within a Designated Meter District Outside of the Downtown Core Representative: Appoint Tamiko Rast for a term ending June 30, 2020;
- e. Housing and Community Development Commission
 1. Mobilehome Resident Representative Seat: Appoint Martha O'Connell for a term of January 1, 2019 to December 31, 2022;
 2. Mobilehome Owner Representative Seat: Appoint Ryan Jasinsky for a term of January 1, 2019 to December 31, 2022;
- f. Human Services Commission
 1. District 2 Seat: Appoint Jessica Dickinson Goodman for a term January 1, 2019 to December 31, 2022;
 2. Disability Service Provider/Disable Representative Seat: Appoint Tiffany Maciel to a term of January 1, 2019 to December 31, 2022;
- g. Parks and Recreation Commission
 1. District 6 Seat: Appoint John Callison for a term ending June 30, 2019; and
- h. Senior Citizens Commission
 1. District 3 Seat: Appoint Paul Oller for a term ending June 30, 2021.

OUTCOME

Appointment to the vacant seats on each of the Commissions will allow the commission to continue conducting business.

BACKGROUND

On May 7, 2013, the City Council approved the Boards and Commission Consolidation Ordinance. Among the changes implemented in the ordinance were updates to the nomination process for the Arts Commission, Council Appointment Advisory Commission, Downtown Parking Board, Housing and Community Development Commission, Human Services Commission, Parks and Recreation Commission, and Senior Citizens Commission.

Section 2.08.180 of the San José Municipal Code (SJMC) indicates that each Councilmember, including the Mayor, shall nominate one Commissioner to each Council-Nominated Commission. In the event that a Councilmember or Mayor fails to provide a nominee or request additional recruitment, the Council Appointment Advisory Commission shall be authorized to submit a nominee to the City Council for formal appointment.

Clean Energy Community Advisory Commission

Pursuant to SJMC Section 2.08.2140.A, the Council Appointment Advisory Commission shall review the applicants and make a nomination for the special eligibility seats as required by SJMC 2.08.2120.B. There is an immediate vacancy on the Clean Energy Community Advisory Commission due to the resignation of Stephanie Gutowski.

Downtown Parking Board

On June 26, 2018, City Council adopted Ordinance No. 30116 that amended the Downtown Parking Board's membership from a Downtown Parking Facility Owner or Representative Seat to a Business Association Representative within a designated meter district outside the downtown core. The Department of Transportation has verified that the candidate for the seat has met the requirements.

Housing and Community Development Commission

Pursuant to Section 2.08.2820.A, one member of the Housing and Community Development Commission shall be a person recommended by an organization of owners of San Jose mobilehome parks. There is an upcoming vacancy for this seat due to the regular term expiration on December 31, 2018. At the close of the recruitment, the Clerk's Office received one application from Ryan Jasinsky that met the special eligibility requirement. Ryan Jasinsky was recommended by the Manufactured Housing Educational Trust of Santa Clara County.

In addition, SJMC 2.08.2820.B. states that one member of the Commission shall be a person recommended by an organization of residents of San Jose mobilehome parks. There is an upcoming vacancy for this seat due to the regular term expiration on December 31, 2018. At the close of the recruitment, the Clerk's Office received one application from Martha O'Connell that

met the special eligibility requirement. Martha O'Connell was recommended by the Golden State Manufactured-Home Owners League and by Mountain Springs Home Owners Association.

Human Services Commission

Pursuant to Section 2.08.3020.B. of the SJMC, one member of the Human Services Commission shall be a disability service provider or a representative of the disabled community. There is an upcoming vacancy on the Commission due to the regular term expiration on December 31, 2018. The nominee for the Disability Service Provider/Disable Representative Seat meets the special eligibility requirement for the vacant seat.

ANALYSIS

Per Section 2.08.150 of the San Jose Municipal Code, "*...a member may be appointed to serve a term of less than four years or a term of less than the number of years established by this chapter for the particular board of commission if the council determines that it is in the best interest of the board or commission that a member serve a shorter term in order to provide for appropriate staggered terms to preserve a continuity of membership on the board or commission.*" Due to the consolidation of a number of Boards and Commissions, their varying term end dates, and the extension of Council-Nominated Commission terms all to four years, the City Clerk's Office realigned term end dates to more equally spread out vacancies, establish staggered term end dates, and preserve a continuity of membership on the boards or commissions. The members will be appointed to a term ending on the established realigned term end date for that respective seat.

On November 13, 2018 the Council Appointment Advisory Commission convened a subcommittee to interview candidates for the Human Services and Clean Energy Community Advisory Commissions. The Commission interviewed two (2) candidates for the Human Services Commission candidates for the Clean Energy Community Advisory Commission. The Council Appointment Advisory Commission nominated Tiffany Maciel for the Disability Service Provider/Disable Representative Seat. The Clean Energy Community Advisory Commission interviews continued on November 14, 2018 and on November 15, 2018. The Council Appointment Advisory Commission interviewed a total of ten (10) candidates for the Clean Energy Community Advisory Commission and has nominated Gerald Gottheil.

The applications of all nominated candidates are attached. Memoranda from various City departments, Office of the City Attorney, Department of Planning, Building, and Code Enforcement regarding their conflicts of interest and code enforcement reviews are also included.

EVALUATION AND FOLLOW-UP

A core duty of the Office of the City Clerk is to minimize vacancies on the Boards and Commissions. At the end of recruitment, the Office of the City Clerk did not receive enough applications to fill seats for several Commissions. The Office of the City Clerk will continue recruitment for these seats and return early next year with nominations for formal appointment.

PUBLIC OUTREACH

The Office of the City Clerk conducted several open recruitments for the Public Member Seat beginning August 2, 2018 through October 7, 2018 with the following recruitment efforts:

- Council Offices and Boards and Commission secretary's newsletters and distribution tools
- Posted on the City's Brown Act Board
- Posted on the City Manager's Weekly Report
- Posted on the City's main website and Clerk's Office webpage
- Posted on City Calendar
- Distributed to all community centers and library branches
- Promoted through NextDoor.com from August 7, 2018 through August 22, 2018.

This memorandum has been posted on the City Clerk's website as part of the December 11, 2018 City Council Meeting Agenda.

COORDINATION

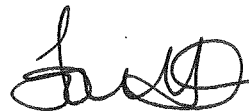
This memorandum has been coordinated with the Office of the City Attorney and the Department of Planning, Building, and Code Enforcement.

COMMISSION RECOMMENDATION/INPUT

The Council Appointment Advisory Commission convened a subcommittee from November 13, 2018 through November 15, 2018 to recommend candidates for the Human Services Commission and Clean Energy Community Advisory Commission. The nominations and recommendations of the Commission have been transmitted in this memorandum.

CEQA

Not a Project, File No. PP17-010, City Administrative Activities, resulting in no changes to the physical environment.



TONI J. TABER, CMC
City Clerk

For questions, please contact Elaine Trinh, Deputy City Clerk, at (408) 535-1260.