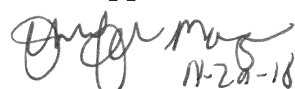


CITY COUNCIL ACTION REQUEST

Department(s): Public Works	CEQA: CEQA: Not a Project, File No. PP17-002, Consultant services for design, study, inspection, or other professional services with no commitment to future action.	Coordination: City Attorney's Office And City Manager's Budget Office	Dept. Approval: /s/ Matt Cano
Council District(s): Citywide			CMO Approval:  11-28-18

SUBJECT: MASTER AGREEMENTS WITH ADVANCE DESIGN CONSULTANTS, INC AND SALAS O'BRIEN INC. FOR MECHANICAL AND ELECTRICAL ENGINEERING SERVICES FOR VARIOUS CITY FACILITIES PROJECTS

RECOMMENDATION:

Approve the Master Agreements with Advance Design Consultants, Inc., and Salas O'Brien Inc., for Professional Mechanical and Electrical design services from the date of execution through December 31, 2021, in an amount not to exceed \$1,000,000 for each agreement.

BASIS FOR RECOMMENDATION:

In June 2018, the City conducted a Request for Qualifications (RFQ) seeking qualified Mechanical and Electrical Engineering firms to provide professional mechanical and electrical engineering services (MEP). Negotiations for the agreements concluded in August, 2018. Under the proposed master agreements, project consultant services will be initiated by authorized service orders detailing the specific scope of services, schedule and compensation along with the appropriate funding source(s) for the project. The RFQ stated that up to the top 3 firms who submitted proposals may be selected to enter into negotiations, however in further analysis of work load it was found that only two consulting firms would be needed to address the current MEP design needs of the City Facilities Architectural Services Division (CFAS) of the Department of Public Works. Therefore, the top two ranked firms have been selected to enter into an agreement. Those firms are, Advance Design Consultants, Inc. and Salas O'Brien Engineers, Inc. Similar agreements currently being used by CFAS staff will to expire by the end of 2018.

The recommended consultants are both small and local businesses. In order to facilitate small and local business participation on this project, it was stated in the RFQ that small and local would businesses would receive 5% of the total points used for each category per municipal code 4.12.320(c).

CFAS continues to provide design services for parks facilities, police and fire facilities, community centers, libraries, and several projects at the San Jose International Airport. The division anticipates issuing service orders to each consultant equally based on the consultant's current workload and availability.

To ensure the most qualified consultant is selected to perform each Service Order, the Public Works Department will request proposal from each firm for each service order and will rank the proposals based upon approach, cost and availability.

The anticipated projects are: San Jose International Airport: South End Demo, and Conrac Garage extension, St. James Park Levitt Pavilion, Police Uninterrupted Power Supply Upgrade, The Tech Museum Expansion, Building Management Software upgrade at Mexican Heritage Plaza, Fire Training Relocation, Fire Station 29 generator replacement, Groesbeck Hill Park Renovation, Communications Hill: Hillsdale Fitness Park Restrooms, Lighting upgrades for Alviso, and Columbus Parks, and, various Fire, Police, and Library Building Upgrades. The estimated construction value for these projects is approximately \$192,000,000.

COST AND FUNDING SOURCE:

No funding is needed to approve master agreements. Funding sources will be identified in the service orders issued to the firms as detailed scopes are defined and cost and schedules are negotiated. In most instances, funding will be supplied by existing appropriations within the City's Capital Improvement Program.

FOR QUESTIONS CONTACT: Michael O'Connell, Deputy Director of Public Works at (408) 535-8300.