



RULES AGENDA: 12/12/2018
ITEM: H.a

Memorandum

TO: RULES & OPEN GOVERNMENT
COMMITTEE

FROM: MAYOR SAM LICCARDO

SUBJECT: RULES & OPEN GOVERNMENT
COMMITTEE WORKPLAN

DATE: November 30, 2018

Approved:

11/30/18

RECOMMENDATION

Approve the Rules and Open Government Committee workplan for the period from January through June 2019 and setting its meeting schedule as every Wednesday at 2:00 p.m. in the City Hall Wing Committee Meeting Rooms 118-120. The agendas will be posted as the Joint Rules and Open Government Committee and Committee of the Whole.

WORKPLAN CONTENTS

RULES AND OPEN GOVERNMENT COMMITTEE WORKPLAN January – June 2019

COMMITTEE MEMBERS:

Sam Liccardo, Chair
Magdalena Carrasco, Vice Chair
Dev Davis, Member
Chappie Jones, Member
Johnny Khamis, Member

STAFF:

Richard Doyle, City Attorney
Toni J. Taber, City Clerk
Dave Sykes, City Manager
Mackenzie Mossing, Mayor's Office
Gloria Schmanek, City Manager's Office

MISSION STATEMENT:

Council agenda setting; Committee agenda setting; City Auditor work plan; Commission appointments that do not require interviews by the full Council; ensuring accessible, responsive, transparent and accountable government.

1. AGENDA:

A. City Council (City Clerk)

1. Review Final Agenda
 - a. Add New Items to final agenda
 - b. Assign "Time Certain" to Agenda Items (if needed)
 - c. Review of Notice Waiver Requests for Agenda Items or Documents (if needed)

2. Review Draft Agenda
 - a. Add New Items to Draft Agenda
 - b. Assign "Time Certain" to Agenda Items (if needed)
 - c. Review of Notice Waiver Requests for Agenda Items or Documents (if needed)

B. Review of Upcoming Study Session Agenda(s)

C. Legislative Update

1. State
2. Federal

D. Meeting Schedules

E. The Public Record

F. Boards, Commissions and Committees

1. Appointments
2. Workplans & Annual Reports

G. Rules Committee Reviews, Recommendations and Approvals

1. Consent Calendar

H. Review of Council Committee Agendas

1. Community and Economic Development Committee
2. Neighborhood Services and Education Committee
3. Transportation and Environment Committee
4. Public Safety, Finance and Strategic Support Committee
5. Rules and Open Government Committee

I. Open Government

1. Appeals of Public Records Act Requests

J. Open Forum

Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Committee.

K. Adjournment

2. MEETING SCHEDULE:

- A. Approve the proposed schedule of Regular Joint Rules and Open Government Committee and Committee of the Whole meetings to be held on the following dates in San Jose City Hall, Wing – Room 120 at 2:00 p.m.
- January 2, 9, 16, 23, 30
 - February 6, 13, 20, 27
 - March 6, 13, 20, 27
 - April 3, 10, 17, 24
 - May 1, 8, 15, 22, 29
 - June 5, 12, 19

BACKGROUND

The Rules and Open Government Committee sets the Committee's meeting schedule on a semi-annual basis, generally following the adoption of the City Council's meeting schedule. Based upon the Council's meeting schedule, it is now necessary to establish the Rules Committee's meeting schedule for that period.

PUBLIC OUTREACH

This memo will be posted on the City's website for the Agenda of the December 12, 2018 Rules and Open Government Committee meeting.

COORDINATION:

This memo has been coordinated with the Offices of the City Manager, City Attorney, and City Clerk.

SAM LICCARDO
Mayor

For questions, please contact Toni J. Taber, City Clerk at 535-1260.

ATTACHMENT A

Joint Rules and Open Government Committee and Committee of the Whole Meeting Dates January – June 2019
January 2 – Regular Meeting, Room W-120; 2:00 p.m.
January 9 – Regular Meeting, Room W-120; 2:00 p.m.
January 16 – Regular Meeting, Room W-120; 2:00 p.m.
January 23 – Regular Meeting, Room W-120; 2:00 p.m.
January 30 – Regular Meeting, Room W-120; 2:00 p.m.
February 6 – Regular Meeting, Room W-120; 2:00 p.m.
February 13 – Regular Meeting, Room W-120; 2:00 p.m.
February 20 – Regular Meeting, Room W-120; 2:00 p.m.
February 27 – Regular Meeting, Room W-120; 2:00 p.m.
March 6 – Regular Meeting, Room W-120; 2:00 p.m.
March 13 – Regular Meeting, Room W-120; 2:00 p.m.
March 20 – Regular Meeting, Room W-120; 2:00 p.m.
March 27 – Regular Meeting, Room W-120; 2:00 p.m.
April 3 - Regular Meeting, Room W-120; 2:00 p.m.
April 10 – Regular Meeting, Room W-120; 2:00 p.m.
April 17 – Regular Meeting, Room W-120; 2:00 p.m.
April 24 – Regular Meeting, Room W-120; 2:00 p.m.
May 1 – Regular Meeting, Room W-120; 2:00 p.m.
May 8 – Regular Meeting, Room W-120; 2:00 p.m.
May 15 – Regular Meeting, Room W-120; 2:00 p.m.
May 22 – Regular Meeting, Room W-120; 2:00 p.m.
May 29 – Regular Meeting, Room W-120; 2:00 p.m.
June 5 – Regular Meeting, Room W-120; 2:00 p.m.
June 12 – Regular Meeting, Room W-120; 2:00 p.m.
June 19 – Regular Meeting, Room W-120; 2:00 p.m.