

# Memorandum

**TO:** HONORABLE MAYOR AND

CITY COUNCIL

FROM:

Council Member Arenas

District 8

SUBJECT: SEE BELOW

**DATE:** November 15, 2018

APPROVED:

SUBJECT: RETROACTIVE APPROVAL OF NIEMAN COMMUNITY PICK UP

SPONSORED BY COUNCIL DISTRICT 8 AS A CITY COUNCIL

SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT

DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

### RECOMMENDATION

1. Retroactive approval of the Nieman Community Clean Up scheduled on November 17, 2018 as a City Council sponsored Special Event and approve the expenditure of funds.

2. Approve and accept donations from various individuals, businesses, or community groups to support the event.

3. Place the item on the December 11, 2018 Council Agenda for action.

#### **BACKGROUND**

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Nieman Community Clean Up will be held on November 24, 2018 at Brigadoon Park\*and sponsored by Councilmember Arenas. This special event invites volunteers and community members to beautify Brigadoon Park and the surrounding Nieman neighborhood. The event is free and open to the public.

#### **ANALYSIS**

Retroactive approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Arenas will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 8, City departments and the Office of the City Clerk to HONORABLE MAYOR AND CITY COUNCIL

November 15, 2018

Subject: Nieman Community Clean Up

Page 2

proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

## PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the November 28, 2018 Rules Committee Agenda and the December 11, 2018 City Council Agenda.

## **CEQA**

Not a Project, File No. PP17-010, City Organization & Administrative Activities
resulting in no changes to the physical environment.
Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to
the physical environment.
Exempt, File No. PP12-080. Minor temporary use of land having negligible or no
permanent effect on the environment.
Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.