



Memorandum

TO: COMMUNITY & ECONOMIC
DEVELOPMENT COMMITTEE

FROM: Chris Burton

SUBJECT: SEE BELOW

DATE: November 15, 2018

Approved

Date

Nov. 15, 2018

**SUBJECT: UPDATE TO THE COMMUNITY & ECONOMIC DEVELOPMENT
COMMITTEE WORKPLAN**

RECOMMENDATION

Approve the following change to the workplan for the Community and Economic Development (CED) Committee:

Drop the following item from the November 26, 2018 CED Committee workplan:

Economic Strategy Update (OED) Purpose: Provide a report on the status of the Economic Strategy. This item will be added to the February 25, 2019 CED agenda.

BACKGROUND

The presentation and discussion is being deferred due to the need for additional analysis beyond what was originally anticipated and the allocation of staff resources on the tactical implementation of other workplan items. Staff will be retroactively requesting to drop the item at the November 28, 2018 Rules Committee meeting.

/s/

CHRIS BURTON
Deputy Director
Office of Economic Development

For questions, please contact Donovan Lazaro, Office of Economic Development at (408) 535-4835.