



# Memorandum

**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Edgardo Garcia  
Robert Sapien, Jr.  
Raymond Riordan  
Margaret McCahan

**SUBJECT:** SEE BELOW

**DATE:** November 14, 2018

Approved

Date

11/15/18

**SUBJECT: AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE CITY AND COUNTY OF SAN FRANCISCO TO ALLOCATE 2018 URBAN AREAS SECURITY INITIATIVE (UASI) GRANT FUNDS TO THE CITY OF SAN JOSE IN THE TOTAL AMOUNT OF \$1,455,716 AND ADOPTION OF RELATED APPROPRIATION ORDINANCE AND FUNDING SOURCES RESOLUTION AMENDMENTS IN THE GENERAL FUND**

## RECOMMENDATION

- (a) Adopt a resolution authorizing the City Manager to execute an Agreement between the City of San José and the City and County of San Francisco, acting as fiscal agent for the Bay Area Urban Areas Security Initiative (UASI), to accept the 2018 UASI grant allocation in the amount of \$1,455,716, and to negotiate and execute additional amendments and related documents without further City Council action.
- (b) Adopt the following 2018-2019 Appropriation Ordinance and Funding Sources Resolution Amendments in the General Fund:
  - (1) Establish a City-Wide Expenses appropriation to the Police Department for the Urban Areas Security Initiative Grant - Police 2018 in the amount of \$295,000;
  - (2) Establish a City-Wide Expenses appropriation to the City Manager's Office/Office of Emergency Management (OEM) for the Urban Areas Security Initiative Grant – OEM 2018 in the amount of \$465,122;
  - (3) Establish a City-Wide Expenses appropriation to the Fire Department for the Urban Areas Security Initiative Grant - Fire 2018 in the amount of \$62,000; and
  - (4) Increase the estimate for Revenue from Federal Government by \$822,122.

## **EXECUTIVE SUMMARY**

In 2018, funding of \$1,455,716 is being awarded to the City of San José Police Department, the Fire Department, and the Office of Emergency Management (OEM) as a part of the U.S. Department of Homeland Security, Federal Emergency Management Agency's UASI grant program. Funds were requested and are being awarded for the following:

For the San José Police Department (\$400,000):

- 1) Interoperability Manager
- 2) P25 Dual Band Radios

For the San José Fire Department (\$62,000):

- 1) Radiation Isotope Identifier Detector

For the Office of Emergency Management (\$993,716):

- 1) Office of Emergency Management Planning Staff
- 2) Long-range Acoustical Devices
- 3) Trailer-based Emergency Logistics Equipment Package for Commodity Points of Distribution
- 4) Critical GIS Dataset Information
- 5) Field and EOC Applications

The term of the Agreement is from November 1, 2018 through February 20, 2020, and the funding will be spent over two fiscal years (2018-2019 and 2019-2020).

## **OUTCOME**

Participation in the 2018 UASI grant enables the City of San José to continue to prepare for, respond to, and recover from potential incidents of terrorism and other hazards through a regional collaboration of local jurisdictions around the San Francisco Bay Area.

## **BACKGROUND**

In January 2006, the Federal Department of Homeland Security announced that the separate Urban Areas Security Initiative cities of Oakland, San Francisco and San José be combined into a single Bay Area UASI region. In addition to the three original cities, UASI currently includes the twelve counties in the Bay Area: Alameda, Contra Costa, Marin, Monterey, Napa, San Benito, Santa Clara, Santa Cruz, San Francisco, San Mateo, Solano, and Sonoma.

The Governor's Office of Emergency Services (Cal OES) approved a governing body called the UASI Approval Authority. The voting members of the UASI Approval Authority currently consist of appointed representatives from the three original cities: Oakland, San Francisco, and San José; the three original counties: Alameda, San Francisco, and Santa Clara; and the following counties: Contra Costa, Marin, Monterey, San Mateo, and Sonoma; and as a non-voting member, a Cal OES representative. The City and County of San Francisco acts as the fiscal agent for the UASI grant.

On May 21, 2018, the Department of Homeland Security released its 2018 Homeland Security Grant Program Notice of Funding Opportunity, which includes the 2018 UASI grant award for the Bay Area. The Bay Area UASI grant allocation for the 2018 UASI is \$27,500,000, a decrease of approximately 0.1% from the 2017 UASI allocation of \$27,536,000. Cal OES approved the region's spending plan with the caveat that each jurisdiction represented on the UASI Approval Authority approves a governing body resolution.

According to Cal OES, a Memorandum of Understanding (MOU), signed by representatives from each of the UASI Approval Authority agencies, meets the governing body resolution requirement, and it has been executed and is valid from December 1, 2017, through November 30, 2021. The new governance MOU was presented and approved by City Council on December 19, 2017.

It is the UASI Approval Authority that authorizes the submission of spending plans and the allocation of grant funding to the Bay Area UASI to public agencies throughout the region.

### **ANALYSIS**

From the 2018 UASI grant, \$1,455,716 is being awarded to the City of San José Police Department, Fire Department, and OEM as part of the U.S. Department of Homeland Security, Federal Emergency Management Agency's UASI grant program. Funds will be used to support planning, communications systems support activities, technology capability improvements, and equipment purchases. The term of the Agreement is from November 1, 2018, through February 28, 2020. Due to the timeline of the grant, funding will be appropriated over two fiscal years: 2018-2019 and 2019-2020. The requested City Council action will appropriate 2018-2019 funding and the remainder of the grant funding will be incorporated into the 2019-2020 budget process.

The table below summarizes proposed expenditures:

<b>City of San José Allocations</b>		<b>2018-2019</b>	<b>2019-2020</b>
	<b>Police Department Allocations</b>		
<b>A</b>	Interoperability Manager	\$ 45,000	\$ 105,000
<b>B</b>	P25 Dual band portable radios	\$ 250,000	
	<b>Sub-Total for Police Department</b>	<b>\$ 295,000</b>	<b>\$ 105,000</b>
	<b>Fire Department Allocation</b>		
<b>C</b>	Radiation Isotope Identifier Detectors	\$ 62,000	
	<b>Sub-Total for Fire Department</b>	<b>\$ 62,000</b>	
	<b>Office of Emergency Management Allocations</b>		
<b>D</b>	Office of Emergency Management Planning Staff	\$ 324,000	\$ 276,000
<b>E</b>	Long-range Acoustical Devices	\$ 142,313	
<b>F</b>	Trailer-based Emergency Logistics Equipment Package for Commodity Points of Distribution	\$ 101,403	
<b>G</b>	Critical GIS Dataset Information	\$ 75,000	
<b>H</b>	Field and EOC Applications	\$ 75,000	
	<b>Sub-Total for OEM</b>	<b>\$ 717,716</b>	<b>\$ 276,000</b>
	<b>Total City Appropriation by Fiscal Year</b>	<b>\$1,074,716</b>	<b>\$ 381,000</b>

The following list provides information on the 2018 UASI projects and their estimated portion of the grant funding to the City of San José. These estimates are subject to reallocation and/or change over the course of the grant term; however, the total grant amount to the City is expected to remain the same.

- A. Interoperability Manager (\$150,000) - This position will provide the planning necessary to support the City of San José in achieving interoperable communications when responding to terrorist attack. The manager will oversee numerous interoperability projects involving all levels of government to ensure complementary efforts across projects and leveraging of funding streams to promote the interoperable communication needs in the South Bay. Projects include the Silicon Valley Regional Communications System (SVRCS) through the Silicon Valley Regional Interoperability Authority (SVRIA); the Bay Area Regional Interoperable Communications Systems Authority (BayRICS) project, which is responsible for funding policy and oversight of regional public safety communications projects; and the First Responder Network Authority (FirstNet) project, which is to build, operate, and maintain a high-speed, nationwide wireless broadband network dedicated to public safety. The funding will cover the salary and benefits cost for this position for the period of January 1, 2019, through December 31, 2019.

- B. P25 Dual Band Radios (\$250,000) - The dual band radios will enhance the Police Department's current cache of radios that can be used for mutual aid scenarios and further the advancement towards seamless, regional interoperability in the Operational Area and the Bay Area Region. Funding will purchase up to 45 radios.
- C. Radiation Isotope Identifier Detectors (\$62,000) - The Mass Spectrometer Chemical Detectors will provide continuous detection capability of CBRNE (Chemical, Biological, Radiological, Nuclear and Explosives) warfare agents from potential terrorism threats. Once an agent is detected, this instrument provides essential information to identify the substance for both fire and law enforcement agencies to determine a plan of action.
- D. Planning Support for the Office of Emergency Management (\$600,000) - Funding is to provide planning support to the OEM for up to 6.0 Positions of planning staff including 4.0 Executive Analyst positions, an EOC Readiness Coordinator, Alert and Warning Coordinator, Resource & Community Coordinator, and Mass Care Coordinator, as well as 2.0 new temporary positions, an Emergency Services Planner and a Community Emergency Response Training Coordinator. The 2018 UASI funding will provide for January 1, 2019 through December 31, 2019, spanning the 2019 and 2020 Fiscal Years. These positions will be responsible for emergency communications, mass care planning, emergency logistics planning and associated activities, incident management coordination, and community-based programs, in addition to other OEM activities that facilitate local and regional prevention of, protection against, mitigation of, response to, and recovery from all hazards especially those with a terrorism nexus. Of the \$324,000 of UASI funding allocated to 2018-2019, the 2018-2019 Adopted Budget assumed reimbursement of \$252,594 to support the 4.0 Executive Analyst positions in OEM for a portion of the year. The remaining funding of \$71,406 is recommended to be allocated as part of this memorandum for OEM staffing.
- E. Long-range Acoustical Devices (\$142,313) - Funding is to support procurement of long-range acoustical devices as part of pre-positioning, neighborhood-level, emergency public notification equipment throughout the city in support of improved alert and warning capability for all hazards.
- F. Trailer-based Emergency Logistics Equipment Package for Commodity Points of Distribution or C-PODs (\$101,403) - Funding is to support procurement of trailer-based emergency logistics equipment packages with updated contents to support Type I-III vehicular and pedestrian C-PODs. The C-PODs would help facilitate and support critical logistics activities in the event of a recovery effort, providing the means to distribute essential supplies to individuals impacted by the disaster.
- G. Critical GIS (Geographic Information System) Dataset Information (\$75,000) - Funding is to support the development of datasets in GIS layers to provide vital information for damage assessment and facilitate re-establishing critical infrastructure, and support response and recovery operations. These datasets would also feed other regional systems for situational awareness in the event of an incident, including potential acts of terrorism.

- H. Field and Emergency Operations Center (EOC) Applications (\$75,000) - Funding is to support the development of software applications that can be deployed quickly in the field to assist the EOC with damage assessment, and situational awareness to facilitate re-establishing critical infrastructure and support response and recovery operations. This will include developing field fillable forms and dashboards for operational response and incident analytics.

### **EVALUATION AND FOLLOW-UP**

This memorandum will not require any staff follow up.

### **PUBLIC OUTREACH**

This memorandum will be posted on the City Council's Agenda website for the November 27, 2018, City Council Meeting.

### **COORDINATION**

This memorandum has been coordinated with the City Attorney's Office.

### **COMMISSION RECOMMENDATION/INPUT**

The memorandum does not require input from a board or commission.

### **FISCAL/POLICY ALIGNMENT**

This action is consistent with the following General Budget Principles: San José must focus on protecting its vital core city services for both the short and long-term and San José must continue to streamline, innovate, and simplify its operations so that the City can deliver services at a higher quality level and with better flexibility.

### **COST SUMMARY/IMPLICATIONS**

According to the terms and conditions of the 2018 UASI grant, the City of San José will be reimbursed by the City and County of San Francisco, the fiscal agent for the Bay Area UASI, for grant-related purchases of equipment, supplies, training, and planning expenditures not to exceed \$1,455,716. No matching funds are required for this grant. Any replacement or ongoing maintenance costs, as well as sustainment associated with projects contained within the Agreement, will be absorbed in the respective Police Department's, Fire Department's, or

OEM’s existing Non-Personal/Equipment appropriations. As discussed above, the 2018-2019 Operating Budget assumed \$252,594 of the 2018 UASI funding to support four Office of Emergency Management Staff included in the MOU. The budget actions in this memorandum take into account the prior recognition of these funds and allocate the remaining balance of \$71,406 for OEM positions. The 2019-2020 portion of the 2018 UASI funds will be included in the 2019-2020 budget process.

**BUDGET REFERENCE**

The table below identifies the fund and appropriations recommended to be amended as part of this memorandum.

Fund #	Appn #	Appn. Name	Current Total Appn	Rec. Budget Action	2018-2019 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No.)
001	R110	Revenue from Federal Government	\$2,558,824	\$822,122	III-1	10/16/2018, 78825
001	NEW	Urban Areas Security Initiative Grant - Police 2018	\$0	\$295,000	N/A	N/A
001	NEW	Urban Areas Security Initiative Grant - Fire 2018	\$0	\$62,000	N/A	N/A
001	NEW	Urban Areas Security Initiative Grant - OEM 2018	\$0	\$465,122	N/A	N/A

CEQA

Not a Project, File No. PP10-066 (g.), Grant Agreements and MOUs.

/s/  
EDGARDO GARCIA  
Chief of Police

/s/  
ROBERT SAPIEN, JR.  
Fire Chief

/s/  
RAYMOND RIORDAN  
Director, OEM

  
MARGARET MCCAHAN  
Budget Director

I hereby certify that there will be available for appropriation in the General Fund in the Fiscal Year 2018-2019 monies in excess of those heretofore appropriated there from, said excess being at least \$822,122.

  
MARGARET MCCAHAN  
Budget Director

For questions, please contact Lisa Perez, Division Manager with the Police Department at 408-537-1624, Athena Trede with the Fire Department at 408-794-6953, or Cay Denise MacKenzie with the OEM at 408-794-7055.