



## Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Dev Davis  
District 6

**SUBJECT:** SEE BELOW

**DATE:** 11/6/2018

APPROVED:

**SUBJECT: RETROACTIVE APPROVAL OF DISTRICT 6 FAITH LEADERS  
LUNCHEON SPONSORED BY COUNCIL DISTRICT 6 AS A CITY  
COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS  
AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE  
EVENT**

### RECOMMENDATION

1. Approve the District 6 Faith Leaders Luncheon scheduled on November 8, 2018 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the November 27, 2018 Council Agenda for action.

### BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

District 6 Faith Leaders Luncheon was held on November 8, 2018 at Center of Spiritual Living, 1195 Clark Street and sponsored by Councilmember Dev Davis. This special non-denominational community event united District 6 faith leaders for a luncheon to start new relationships and thank community organizations for their service to the City of San Jose. The event is free and open to the public.

### ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Dev Davis will report any cash or in-kind donations received for

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the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 6, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the November 14, 2018 Rules Committee Agenda and the November 27, 2018 City Council Agenda.

### **CEQA**

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.