



COUNCIL AGENDA: 11/6/2018
ITEM: 2.17 (18-1521)

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: November 6, 2018

SUBJECT: Mayor's Staff Travel to Washington, D.C.

RECOMMENDATION:

As recommended by the Rules and Open Government Committee on October 31, 2018, authorize travel, accept travel payments to the City of San José, and designate Mayor's staff, Ingrid Holguin, to represent Mayor Liccardo's office at The National League of Cities' Institute for Youth, Education, and Families convening of Mayors' Education Policy Advisors Network from November 14-16, 2018 in Washington, D.C., and place on the November 6, 2018 Council Agenda. (Source of Funds: National League of Cities, Mayor's Office Budget)
CEQA: Not a Project, File No. PP17-010, City Organizational & Administrative Activities resulting in no changes to the physical environment. (Mayor Liccardo)
[Rules Committee referral 10/31/18 - Item A.1.a]



Memorandum

**TO: RULES AND OPEN GOVERNMENT
COMMITTEE**

FROM: Mayor Sam Liccardo

SUBJECT: REQUEST FOR TRAVEL

DATE: October 25, 2018

APPROVED:

DATE: 10/25/18

RECOMMENDATION

Authorize travel, accept travel payments to the City of San José, and designate Mayor's staff, Ingrid Holguin, as the City's representative to attend the National League of Cities Mayors' Education Policy Advisors' Network (EPAN) Meeting from November 14-16, 2018 in Washington, D.C.

Authorization for: Ingrid Holguin, Chief Learning Officer, Office of Strategic Partnerships

Location: Washington, DC

Meeting Dates: November 14-16, 2018

Source of Funds: National League of Cities, Mayor's Office Budget

Purpose: Ingrid Holguin will represent Mayor Liccardo's office at The National League of Cities' Institute for Youth, Education, and Families (NLC-IYEF)'s convening of Mayors' Education Policy Advisors Network (EPAN) from across the country. The theme for this year's meeting is entitled Investing in Equitable Educational Opportunities to Create Thriving and Resilient Communities. The conversation and thought leadership shared at this convening will be vital to shaping and improving education initiatives that improve the lives of San José residents, families, and children.

All lodging, ground transportation, and meal costs will be covered by National League of Cities. Airfare will be covered by the Mayor's Office budget.