



# Memorandum

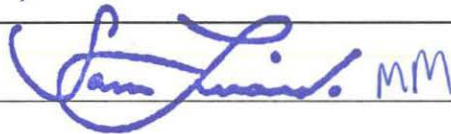
**TO:** RULES AND OPEN  
GOVERNMENT COMMITTEE

**FROM:** Mayor Sam Liccardo

**SUBJECT:** SEE BELOW

**DATE:** October 31, 2018

APPROVED:

 MM

10/31/2018

**SUBJECT: RETROACTIVE APPROVAL OF SOUTH BAY CLEAN CREEKS  
COALITION TEAM 222 CLEANUP AS A CITY SPONSORED SPECIAL  
EVENT, TO EXPEND CITY FUNDS AND AUTHORIZATION TO ACCEPT  
DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

## RECOMMENDATION

1. Retroactively approve the South Bay Clean Creeks Coalition Team 222 Clean Up Event scheduled on November 10, 2018 as a City Council sponsored event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the November 27, 2018 Council Agenda for action.

## BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

South Bay Clean Creeks Coalition Team 222 Clean Up Event is a free event, open to the public, and will be held on Saturday, November 10, 2018 at two locations: The Guadalupe River at West Virginia Street and Coyote Creek at Notting Hill Drive. These clean-up events are being coordinated through the South Bay Clean Creeks Coalition in cooperation with City departments, other agencies and other educational institutions, business organizations, and community volunteers.

## ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmembers and the Mayor who obtain donated items will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1).

HONORABLE MAYOR AND CITY COUNCIL

October 31, 2018

Subject: South Bay Clean Creeks Coalition Team 222 clean-up

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Approval of this memorandum will enable Council Districts, the Mayor's Office, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

**PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the November 14<sup>th</sup> Rules Committee Agenda and the November 27<sup>th</sup> City Council Agenda.

**CEQA**

X Not a Project, File No. PP15-077, Temporary Special Events.

Reviewed by:

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.