COUNCIL AGENDA: 10/30/2018
ITEM: 2.10 (18-1499)

CITY OF SAN JOSE
CAPITAL OF SILICON VALLEY

Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: **SEE BELOW**

DATE: October 30, 2018

SUBJECT: Approval of Second Annual Halloween Spooktacular Sponsored by Council District 8 as a City Council Sponsored Special Event to Expend City Funds and Accept Donations of Materials and Services for the Event.

RECOMMENDATION:
As recommended by the Rules and Open Government Committee on October 24, 2018:

1. Approve the Second Annual Halloween Spooktacular scheduled on October 27, 2018 as a City Council sponsored Special Event and approve the expenditure of funds; and
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.

CEQA: Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment. (Arenas)
[Rules Committee referral 10/24/18 - Item A.1.a]

RULES COMMITTEE AGENDA: 10-24-18
ITEM: A.1.a

CITY OF SAN JOSE
CAPITAL OF SILICON VALLEY

Memorandum

TO: RULES AND OPEN GOVERNMENT COMMITTEE

FROM: Councilmember Arenas District 8

SUBJECT: SEE BELOW

DATE: October 22, 2018

APPROVED:

SUBJECT: RETROACTIVE APPROVAL OF THE 2ND ANNUAL HALLOWEEN SPOOKTACULAR SPONSORED BY COUNCIL DISTRICT 8 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Retroactively Approve 2nd Annual Halloween Spooktacular on October 27th, 2018 as a City Council sponsored Special Event and approve expenditure of funds
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the October 30th, 2018 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Halloween Spooktacular will be held on October 27th, 2018 at the Evergreen Community Center on San Felipe Road, San Jose, from 9:30 a.m. to 2:30 p.m. This special event is a community building event that includes carnival games, pumpkin patch, haunted house, arts & crafts, a magic show, and more. The event is free and open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Arenas will report any cash or in-kind donations received for the

event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 8, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the October 24, 2018 Rules Committee Agenda and the October 30, 2018 City Council Agenda.

CEQA

☐ Not a Project, File No. PP15-077, Temporary Special Events.

Reviewed by:

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.