


CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment	Coordination: Department of Public Works, City Attorney's Office, City Manager's Budget Office	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide			CMO Approval:  10-24-18

SUBJECT: ACTIONS RELATED TO PURCHASE ORDER 55756 WITH SECURITY ALERT SYSTEMS OF CALIFORNIA

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to amend Purchase Order 55756 with Security Alert Systems of California (Gilroy, CA) to increase the amount of total compensation by \$275,000, for a revised maximum compensation not to exceed \$500,000; and extend the term of the purchase order by nine months to August 13, 2019 for ongoing monitoring and repair of security and fire alarms.

Desired Outcome: Continue providing safe and protected facilities through monitoring, maintenance, and repair of fire and security alarms at various City facilities including libraries, community centers, service yards, and police facilities.

BASIS FOR RECOMMENDATION:

The City requires monitoring and repair of security and fire alarms at over 300 City facilities to ensure that they are fully operational and operating properly. The services also include as-required repair work and alarm re-programming.

In 2013, Council approved a purchase order, with four annual options to renew, with Security Alert Systems of California for security and fire alarm monitoring and as-required repairs citywide as a result of a competitive Request for Proposal (RFP). The last option expired May 13, 2018 and staff issued an interim purchase order (PO) to allow time to prepare a competitive RFP process. Preparations for the RFP have been prolonged due to new requirements and staffing challenges. The interim PO will expire on November 13, 2018.

Staff is preparing to release a competitive Request for Proposal for the services. Approval of this recommendation will ensure there is no disruption in service while staff completes the RFP process.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

Office of Equality Assurance: Living Wage or Prevailing Wage, whichever is higher, is applicable to work under this purchase order.

This Council item is consistent with Council approved Budget Strategy to have safe and functional public infrastructure, facilities, and equipment.

COST AND FUNDING SOURCE:

Public Works manages the monitoring, maintenance and repair of the alarms and will charge the departments as work is completed.

FOR QUESTIONS CONTACT: Jennifer Cheng, Purchasing Deputy Director at 408-535-7059