



# Memorandum

**TO:** CITY COUNCIL

**FROM:** Mayor Sam Liccardo

**SUBJECT:** SEE BELOW

**DATE:** October 23, 2018

Approved

Date

10/23/2018

**SUBJECT: COMMUNITY CENTER REUSE AUDIT**

## RECOMMENDATIONS

1. Accept the Community Center Reuse audit and Staff's Response;
2. Direct PRNS staff to update the Neighborhood Services and Education Committee by December 2018 as to (a) the status of PRNS's Greenprint, and its target date for completion; and (b) a full, written disclosure of the process and rationale for the selection of community center providers that failed to timely respond to the 2015 and 2017 RFQ's, or that failed to perform as well as competing providers who were not selected;
3. As to those community center facilities requiring substantial ongoing maintenance and repair, accelerate the Housing Department's current work analyzing sites that could be rehabilitated in financial partnership with a developer executing a plan to construct mixed-use housing development above or adjacent to the rebuilt/rehabilitated community center space, with minimal City funding. Direct City Manager to issue an Information Memorandum by January 2019 describing the next steps in this process, evaluating options for an RFQ, RFP, or engagement with a land use consultant, as appropriate;
4. Return to Council by January 2019 to (a) terminate the suspension of competitive processes for re-use of facilities; and (b) discuss whether the City should hire a consultant to make data-based, strategic recommendations for overhauling the re-use facility program, with a work plan that might include:
  - a. Resetting current re-use center rents, cost-sharing of utilities and maintenance, and revenue-generation practices aligned with a coherent grant-making strategy;
  - b. Adoption of software to facilitate on-line reservations and facility management;
  - c. Assessment of the cost of appropriate staffing of facility management, comparing both in-house and contracted options;
  - d. Better alignment of service provision in community centers with (a) geographically-relevant and neighborhood-specific community needs for services, and (b) citywide strategies and policies, including those relating to serving seniors, youth, residents with disabilities, gang prevention, and digital literacy.