



Memorandum

TO: RULES AND OPEN GOVERNMENT
COMMITTEE

FROM: Jill Bourne

SUBJECT: SEE BELOW

DATE: October 17, 2018

Approved

D. DSYL

Date

10/18/18

**SUBJECT: UPDATE TO THE AUGUST – DECEMBER 2018 NEIGHBORHOOD
SERVICES AND EDUCATION COMMITTEE WORK PLAN**

RECOMMENDATION

Amend the August – December 2018 Neighborhood Services and Education Committee Work plan to drop the following item from the November 8, 2018 agenda.

Report on Quality Standards for Early Education Programming. (Library)

Purpose: To provide the Committee with proposed quality standards for programs in early education, as specified by the Education & Digital Literacy Strategy for review and approval.

OUTCOME

The Neighborhood Services and Education Committee will receive a report developed by the Library & Early Education Commission that will identify appropriate quality standards and assessment tools for early education programming hosted by the Library and Parks, Recreation, and Neighborhood Services, tentatively scheduled to be heard at the February 2019 meeting.

ANALYSIS

The Library and Early Education Commission has worked diligently with early education subject matter experts to provide technical assistance and support to early education program staff in the Library and Parks, Recreation, and Neighborhood Services. Additional time is needed to ensure that the report is fully vetted and provides meaningful guidelines to program management staff.

RULES AND OPEN GOVERNMENT COMMITTEE

October 17, 2018

Subject: Update to the Neighborhood Services and Education Committee Workplan

Page 2

The report is being developed by an Ad-Hoc Committee of the Commission and should be reviewed by the full Commission at their January public meeting. The report is tentatively scheduled to be heard by the Neighborhood Services & Education Committee in February 2019.

/s/

JILL BOURNE

Director, Library

For questions, please contact Ann Grabowski, Interim Administrative Officer, at (408) 808-2170.