



# Memorandum

**TO:** RULES AND OPEN  
GOVERNMENT  
COMMITTEE

**FROM:** Councilmember Tam  
Nguyen, District 7

**SUBJECT:** SEE BELOW

**DATE:** October 4, 2018

APPROVED:

10/4/2018

**SUBJECT: APPROVAL OF COMMUNITY EVENTS SPONSORED BY COUNCIL DISTRICT 7 AS  
CITY COUNCIL SPONSORED SPECIAL EVENTS TO EXPEND CITY FUNDS AND  
ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENTS**

## RECOMMENDATION

1. Approve the following District 7 events as City Council sponsored Special Events and approve the expenditure of funds:
  - a. Meet and Greet at Paseo Senter on Wednesday, October 17, 2018 at the Paseo Senter at Coyote Creek Community Room.
  - b. Clean Up with Tam at Midfield and Havana on Saturday, October 20, 2018 at corner of Midfield and Havana.
  - c. Varo Ween on Saturday, October 27, 2018 at Vietnamese American Cultural Center at the George Shirakawa Center.
  - d. Halloween Safety Night on Saturday, October 27, 2018 at the Alma Community Center.
  - e. Hunger at Home: Roundtable on Homelessness & Hunger on Tuesday, October 30, 2018 at City Hall Rotunda.
  - f. Halloween Celebration on Wednesday, October 31, 2018 at the Tully Branch Library.
2. Approve and accept donations from various individuals, businesses, or community groups to support the events.
3. Place the item on the October 16, 2018 Council Agenda for action.

## BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

Council District 7 has planned these community events. The events are free and open to the public and are supported through the efforts of many neighborhoods, businesses, and community volunteers. Additionally,

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books, games, toys, and dollar store items will be purchased for raffle prizes, and a limited number of gift cards under \$50 may be purchased for raffle and volunteer appreciation. The raffle will be free and open to the public.

1. Meet and Greet at Paseo Senter will be held on Wednesday, October 17, 2018 at Paseo Senter at Coyote Creek Community Room and sponsored by the Paseo Senter Management and Councilmember Tam Nguyen. The event will provide opportunity for residents to learn about city resources. The event is free and open to the public.
2. Clean Up with Tam at Midfield and Havana will be held on Saturday, October 20, 2018 at corner of Midfield and Havana Avenue and sponsored by the Tropicana Lanai Neighborhood Association and Councilmember Tam Nguyen. The event will give the community an opportunity to clean up their neighborhood and learn about city resources. The event is free and open to the public.
3. VaroWeen will be held on Saturday, October 27, 2018 at the Vietnamese American Cultural Center at the George Shirakawa Community Center and sponsored by the Vietnamese American Roundtable and Councilmember Tam Nguyen. The event will provide safe Halloween activities for families and a resource fair for the community. The event is free and open to the public.
4. Halloween Safety Night will be held on Saturday, October 27, 2018 at the Alma Community Center and sponsored by the Alma Neighborhood Association and Councilmember Tam Nguyen. The event will provide safe Halloween activities for families and a resource fair for the community. The event is free and open to the public.
5. Hunger at Home: Roundtable on Homelessness & Hunger on Tuesday, October 30, 2018 will be held on Tuesday, October 30, 2018 at the City Hall Rotunda and sponsored by Hunger at Home and Councilmember Tam Nguyen. The event will give the community an opportunity to learn, discuss and provide solutions to ending homelessness and hunger. The event is free and open to the public.
6. Halloween Celebration will be held on Wednesday, October 31, 2018 at the Tully Branch Library and sponsored by the San Jose Public Library and Councilmember Tam Nguyen. The event will provide safe Halloween activities for families and a resource fair for the community. The event is free and open to the public.

**ANALYSIS**

Approval by the City Council of the events will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Tam Nguyen will report any cash or in-kind donations received for the events on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 7, City departments and the Office of the City Clerk to proceed with the events. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

**PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the October 16, 2018 City Council Agenda.

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**CEQA**

- X Not a Project, File No. PP15-077, Temporary Special Events.
- X Not a Project, File No. PP10-069(c), City Administrative Activities.
  - Exempt, File No. PP12-080, CEQA Guidelines Section 15304(e), Minor temporary use of land having negligible or no permanent effect on the environment.
  - Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:

A handwritten signature in black ink, appearing to read 'Toni J. Taber', with a stylized flourish at the end.

TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.