

Memorandum

TO: RULES AND OPEN
GOVERNMENT COMMITTEE

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: Item H.6.a

DATE: September 25, 2018

Due to clerical error, the memo for item H.6.a:

Title: Update to the August-December 2018 Work Plan for the Smart Cities and Service Improvements Committee (City Manager).

Recommendation: Amend the August-December 2018 work plan of the Smart Cities and Service Improvements Committee to add the following item to the agenda for October 4, 2018: Facebook Live and Box Pilot Debrief and Next Steps (Mayor's Office) Purpose: Provide a verbal update on the pilot test to stream the Smart Cities and Service Improvements Committee meetings on Facebook Live and store videos on Box in order to increase engagement and modernize the live-streaming experience. Discussion and feedback to staff.

was not included on the Rules and Open Government Committee Agenda.

The Committee has the following options:

- A) Do nothing and the item will be added on to the October 3, 2018 Rules and Open Government Committee Agenda.
- B) Determine that there is an immediate need to take action and that the need arose after posting the agenda to add the memo for review (requires 4 votes to pass if 5 members are present, or unanimous vote if less than 5 members are present).
- C) If (B) passes, the item may be discussed and action may be taken.

COORDINATION

This memo was coordinated with the Office of the City Attorney.

/S/

Toni J. Taber, CMC
City Clerk