



Memorandum

TO: RULES AND OPEN
GOVERNMENT COMMITTEE

FROM: Kip Harkness

SUBJECT: SEE BELOW

DATE: September 19, 2018

Approved D. D. S. L. Date 9/20/18

**SUBJECT: UPDATE TO THE AUGUST-DECEMBER 2018 WORK PLAN FOR THE
SMART CITIES AND SERVICE IMPROVEMENTS COMMITTEE**

RECOMMENDATION

Amend the August-December 2018 Smart Cities and Service Improvements Committee Work Plan to add following item to the agenda for October 4, 2018:

Facebook Live and Box Pilot Debrief and Next Steps (Mayor's Office)

Purpose: Provide a verbal update on the pilot test to stream the Smart Cities and Service Improvements Committee meetings on Facebook Live and store videos on Box in order to increase engagement and modernize the live-streaming experience. Discussion and feedback to staff.

BACKGROUND

Staff requests adding the Facebook Live and Box Pilot Debrief and Next Steps item to the Smart Cities and Service Improvements Committee October 4, 2018 agenda and current work plan to provide an update on the demonstration use of this technology for engaging the general public with Council and Committee meetings in an online platform.

/s/
KIP HARKNESS
Deputy City Manager

For questions, please contact Mike Jones, City Manager's Office, at (408) 535-8192.