



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Raul Peralez

**SUBJECT:** SEE BELOW

**DATE:** 9/17/18

Approved by:

Date:

9/17/18

**SUBJECT:** COUNCIL TRAVEL POLICY

## RECOMMENDATION

Approve the staff recommendation with the modification to allow up to 5 elected members to travel at the same time, unless it knowingly affects a public meeting in which quorum is needed.

## BACKGROUND

Travel for study trips, sister cities, and conferences are an important part of the work City Staff and Council do in order to learn best practices, create city-wide programs, and build relationships to affect change and policy for the betterment of our residents. However, I agree with the Mayor that we should consider the implications of travel when it affects City business. Although I believe various travel is significant to the work we do, it should not interfere with a public meeting quorum. Therefore, having up to five members of our elected body travelling should be acceptable, as long as it does not result in a cancellation of a Committee or Council meeting.