


**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Finance	<b>CEQA:</b> Not a Project, File No. PP17-003, Agreements/Contracts (New or Amended) resulting in no physical changes to the environment.	<b>Coordination:</b> Fire Department, City Attorney's Office, City Manager's Budget Office	<b>Dept. Approval:</b> /s/ Julia H. Cooper
<b>Council District(s):</b> Citywide			<b>CMO Approval:</b>  9-13-18

**SUBJECT: ACTIONS RELATED TO THE PURCHASE ORDER FOR TURNOUT GEAR INSPECTION, CLEANING, REPAIR, AND ALTERATION SERVICES**

**RECOMMENDATION:**

Adopt a resolution to authorize the City Manager to:

1. Execute a Purchase Order with ECMS (Oakland, CA) for turnout gear inspection, cleaning, repair, and alteration services for the San Jose Fire Department for an initial twelve-month period, starting on or about October 1, 2018 and ending on or about September 30, 2019, for an amount not to exceed \$220,000.
2. Exercise up to four one-year options to extend the term of the Purchase Order with the last option year ending on or about September 30, 2023, subject to the appropriation of funds.

**Desired Outcome:** Ensure that the San Jose Fire Department can maintain its turnout gear to protect the health and safety of firefighters.

**BASIS FOR RECOMMENDATION:**

The San Jose Fire Department (SJFD) maintains a replacement and cleaning program for turnout gear to protect personnel from hazardous and dangerous elements at emergency sites, in accordance with the recommendations of the National Fire Protection Association. Turnout gear represent the first and last line of defense for personnel. Each set includes a coat, hood, helmet, a pair of pants, boots, and gloves.

For each firefighter, SJFD maintains two sets of structural turnouts and one to two sets of wildland turnouts, for an estimated total of 1,500 sets. SJFD requires turnout gear inspection, cleaning, repair, and alteration services to ensure each set is maintained in optimal condition to protect the health and safety of the firefighters.

A competitive Request for Bid (RFB) was facilitated by the Finance Department to procure these services. Two bids were received and no protests were made. Staff recommends award to ECMS, as the lowest responsive and responsible bidder pursuant to the formal bidding procedures of the San José Municipal Code, Section 4.12.310B.

Commission Recommendation/Input: There is no commission recommendation or input associated with this action.

This Council item is consistent with the City's 2018-2019 Adopted Budget City Areas Delivery Framework: "Provide prevention and emergency response services for crime, fire, medical, hazardous, and disaster related situations."

**COST AND FUNDING SOURCE:**

Fund #	Appn. #	Appn. Name	Total Appn.	Amt. for Recommendation	2018-2019 Proposed Capital Budget Page*	Last Budget Action (Date, Ord. No)
392	5856	Turnout Cleaning	\$220,000	\$220,000	V-580	06/19/2018 Ord. No. 30124

\* The 2018-2019 Proposed Capital Budget was approved by the City Council June 19, 2018.

**FOR QUESTIONS CONTACT:** Jennifer Cheng, Deputy Director, Finance at (408) 535-7059