


CITY COUNCIL ACTION REQUEST

Department(s): Finance	CEQA: Not a Project, Public Project Number PP17-003,	Coordination: Department of Environmental Services,	Dept. Approval: /s/ Julia H. Cooper
Council District(s): Citywide	Agreements/Contracts (New or Amended) resulting in no physical changes to the environment	Department of Public Works, City Attorney's Office, City Manager's Budget Office	CMO Approval:  9-5-18

SUBJECT: ACTIONS RELATED TO PURCHASE ORDERS FOR HAZARDOUS FLUID WASTE RECYCLING, DISPOSAL, AND RELATED SERVICES

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to:

1. Execute two Purchase Orders with Safety-Kleen Systems, Inc. (Norwell, MA) for hazardous fluid waste recycling, disposal, and related services, including all labor, material, and equipment necessary to perform such services, for the Departments of Public Works and Environmental Services for an initial twelve-month period beginning on or about September 19, 2018 and ending September 30, 2019 in a combined amount not to exceed of \$145,000;
2. Approve a contingency of \$30,000 to amend purchase orders as required during the initial term in the event actual service needs exceed estimates, subject to the appropriation of funds; and
3. Execute purchase orders for up to four additional one-year option terms to extend the services through September 30, 2023, subject to the appropriation of funds.

Desired Outcome: Ensure proper recycling and disposal of hazardous fluid waste to comply with applicable regulatory requirements.

BASIS FOR RECOMMENDATION:

The Departments of Environmental Services and Public Works require ongoing hazardous fluid waste recycling, disposal, and related services at various City locations such as the San José/Santa Clara Regional Wastewater Facility, the San José Police Department Fleet Garage, and the Norman Y. Mineta San José International Airport Fleet Garage. Hazardous fluid wastes include, but are not limited to, coolant, oil, oil filters, and aerosol cans and require proper disposal/recycling to meet regulatory requirements.

In May 2018, the Finance Department issued a Request for Bid (RFB) to procure hazardous fluid waste recycling, disposal, and related services. Two bids were received. Staff recommends award to Safety-Kleen Systems, Inc. as the lowest priced responsive and responsible bidder pursuant to the formal bidding procedures of the San José Municipal Code, Section 4.12.310B.

Commission Recommendation/Input: The Treatment Plant Advisory Committee (TPAC) will consider this item on September 13, 2018.

Office of Equality Assurance: Living Wage and Prevailing Wage are applicable to the work under these purchase orders.

This Council item is consistent with the City's 2018-2019 Operating Budget City Service Areas Delivery Framework to provide environmental leadership through policy development, program design, and reliable utility services resulting in "clean and sustainable" air, land, and energy.

COST AND FUNDING SOURCE:

Fund #	Appn #	Appn. Name	Total Appn	Amt. for Recommendation	2018-2019 Proposed Operating Budget Page*	Last Budget Action (Date, Ord. No)
513	0762	Non-Personal/Equipment	\$28,440,251	\$25,000	X-81	06/19/2018 30124
001	0572	Non-Personal/Equipment	\$13,661,064	\$120,000	VIII-300	06/19/2018 30124

* The 2018-2019 Proposed Operating Budget was adopted on June 12, 2018.

FOR QUESTIONS CONTACT: Jennifer Cheng, Deputy Director of Finance, at (408) 535-7059