CITY OF SAN JOSE
CAPITAL OF SILICON VALLEY

Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Toni Taber, CMC

SUBJECT: **SEE BELOW**

DATE: August 30, 2018

SUBJECT: Actions Related to Mayor and Councilmembers' Travel to Dublin, Ireland as part of the Sister City Delegation.

RECOMMENDATION

(a) Approve travel to Dublin, Ireland and request for an excused absence for the following Councilmembers from the following meetings due to Authorized City Business: City of San José Dublin Sister Delegation biennial visit:
   (1) Vice Mayor Carrasco (Source of Funds: District 5 Council Office Budget; Dates: October 7-12, 2018; Meetings: October 10, 2018 Rules & Open Government, October 11, 2018 VTA Policy Advisory Committee)
   (2) Councilmember Diep (Source of Funds: District 4 Council Office Budget & Personal Funds; Dates: October 6-14, 2018; Meetings: October 11, 2018 Treatment Plant Advisory Committee)

(b) Approve Delegation Leader and related travel costs from the Mayor/Council Travel Budget.

(c) Approve the receipt of gifts received by the Sister City Delegation in an official capacity as a representative of the City in accordance with San José Municipal Code Section 12.08.120.B

OUTCOME

Approval of this action will authorize the spending of City funds on travel for the Sister City Delegation travel to Dublin, Ireland.

BACKGROUND

The San Jose has a strong sister city relationship with Dublin, Ireland which was established by the Council in 1986. The sister city linkage has resulted in San Jose-Dublin collaboration in education, economic development, the arts, community engagement, government, and other initiatives. The four-day stay will include meetings with the Dublin City Council and Government, the Irish National Government, and the Dublin Chamber of Commerce.

ANALYSIS

The following City meetings will be affected by the absences.

Meeting	Date	# of Absences	Members present
Rules and Open Government	October 10, 2018	1 (Carrasco)	1 of 5

Additionally, Meetings held by the Treatment Plant Advisory Committee will be affected.

EVALUATION AND FOLLOW-UP

City Council Policy 9-5 states:

> The Mayor, Council Members, their staff, members of the public that serve on a City Commission, and Council Appointees may be asked to submit or present to Council a report on the results of their travel within fifteen working days of their return to San José. Said reports are required if the Mayor/Council Travel Budget has been used for the travel.

Typically, the reports are issued verbally at the Council meeting following the travel.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the September 11, 2018 City Council Agenda.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office.

COMMISSION RECOMMENDATION/INPUT

Not Applicable.

CEQA

CEQA: Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.

/S/ Toni J. Taber

TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.