



Memorandum

TO: TRANSPORTATION AND
ENVIRONMENT COMMITTEE

FROM: John Ristow

SUBJECT: SEE BELOW

DATE: August 22, 2018

Approved

Date

8-23-18

**SUBJECT: DOWNTOWN PARKING BOARD FY 2017-18 ANNUAL REPORT AND
2018-19 WORKPLAN**

RECOMMENDATION

Approve the Downtown Parking Board (DPB) Annual Report for FY 2017-18 and Workplan for FY 2018-19.

BACKGROUND

San Jose Municipal Code Section 2.08.030.C and Council Policy 0-4, Consolidated Policy Governing Boards and Commissions, require each board and commission subject to Section 2.08 to submit their annual report of accomplishments and annual workplan of activities to be undertaken, to the designated Council Committee each fiscal year. The Transportation and Environment Committee is the designated Council Committee for the DPB.

At its May 2, 2018 meeting, the DPB preliminarily approved a draft workplan for FY 2018-19, and subsequently approved the final workplan and the FY 2017-18 Annual Report at its meeting on August 1, 2018.

ANALYSIS

Highlights of the FY 2017-18 Annual Report include the DPB's ongoing focus on review and recommendations related to the City's General Purpose Parking Fund (Fund 533) financials and Capital Improvement Projects. Additionally, the Board oversaw the review of various parking policy items and approved the following items:

- Monthly permit rate increases at the Woz/87 and 1st/280 lots from \$30 to \$50 per month, and the Almaden/Woz lot from \$75 to \$100 per month to account for increased parking demand and operating costs.
- Expansion of the Smart Meters to replace old technology coin only meters and the adjustment of meter rates from \$1 to \$2 per hour at all Smart Meters
- Amendment of SJ Muni Code 2.08 Part 36 to modify DPB member representation

The FY 2018-19 workplan focuses on the Board's continued review and recommendations related to the Parking Fund, both operating and capital, and general operations/policies of the City's on- and off-street parking programs.

/s/

JOHN RISTOW

Acting Director of Transportation

For information or questions please contact Heather Hoshii, Division Manager, Department of Transportation at (408) 793-4131.

Attachment A: FY 2017-18 Downtown Parking Board Annual Report

Attachment B: FY 2018-19 Downtown Parking Board Workplan