



## *Memorandum*

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Vice Mayor Magdalena  
Carrasco

**SUBJECT:** REQUEST TO TRAVEL  
AND EXCUSED ABSENCE

**DATE:** August 22, 2018

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Recommendation:	Authorize travel for Vice Mayor Magdalena Carrasco to Seattle on October 2-5 for the Silicon Valley Organizations' Seattle Study Mission, and excuse my absence from the Regular Meeting of the City Council on October 2, 2018 and Rules and Open Government Committee on October 3, 2018.
Location:	Seattle Washington
Meeting Dates:	October 3-5
Source of Funds:	District 5 Office Budget
Purpose:	The annual visit by key Silicon Valley business and community leaders to Seattle to explore business investments including Amazon and Microsoft. We will also be meeting with Seattle's Economic Development team to review lessons learned after major corporate investment into a region.