



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Mayor Sam Liccardo  
Councilmember Raul  
Perez

**SUBJECT:** SEE BELOW

**DATE:** 7/30/2018

APPROVED:

*[Handwritten signatures of Mayor Sam Liccardo and Councilmember Raul Perez]*  
7/31/2018

**SUBJECT: APPROVAL OF THE MCKINLEY BONITA DUMPSTER DAY AND  
ROSEMARY GARDENS SPONSORED BY MAYOR LICCARDO'S OFFICE  
AND THE OFFICE OF COUNCILMEMBER PERALEZ AS A CITY  
COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS  
AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE  
EVENT**

## RECOMMENDATION

1. Approve the McKinley Bonita and Rosemary Gardens Dumpster Days scheduled on Saturday, August 11<sup>th</sup>, 2018 and Saturday, September 29<sup>th</sup>, 2018 respectively as City Council sponsored Special Events and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.

## BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The McKinley Bonita and Rosemary Garden Dumpster Days will be held on Saturday, August 11<sup>th</sup>, 2018 and Saturday, September 29<sup>th</sup>, 2018 respectively and is co-sponsored by Mayor Sam Liccardo and Councilmember Raul Perez. The event is free and open to the residents of those respective neighborhoods.

## ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure

HONORABLE MAYOR AND CITY COUNCIL

Subject:

Page 2

requirements, Mayor Liccardo will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable the Mayor's office City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

### **PUBLIC OUTREACH/INTEREST**

The Office of the City Clerk will post the item on the City's Website for the January 31, 2018 Rules Committee Agenda and the February 13, 2018 City Council Agenda.

### **CEQA**

- ☐ Not a Project, File No. PP17-010, City Organization & Administrative Activities resulting in no changes to the physical environment.
- ☐ Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.
- ☐ Exempt, File No. PP12-080. Minor temporary use of land having negligible or no permanent effect on the environment.
- ☐ Exempt, File No. PP13-056, Activities associated with citywide litter clean-up activities.
- ☐ Exempt, File No. PP11-046, Graffiti removal services.

Reviewed by:



TONI J. TABER, CMC  
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.